

**Arch Cape Sanitary District  
Board Meeting Minutes**

September 15, 2022

Pursuant to notice posted, a regular meeting Board of Directors was held at the Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Darr Tindall, President, Debra Birkby, Vice President [by phone], Director Jay Blake; Director Heather Newman [Excused]. Staff: Teri Fladstol, Administrative Assistant, Phil Chick, District Manager.

Call to Order at 7:24 and opening of Public Comments by Darr Tindall - No comments made.

Agenda Approval – Motion made by Jay Blake to accept the agenda as presented; Second by Debra Birkby, Motion Carried.

Consent Agenda - Motion made by Jay Blake; Second by Debra Birkby, Motion Carried.

Old Business: Facilities plan is 90% done and will get a date for report to the Board hopefully by November. Vacancy of Position #4 is still open. Staff will put an advertisement/notice up by the mailboxes and anything beyond that would be great.

New Business:

Digester Blower Repair/Replacement for the smaller blower with our back-up in service now. The blower will need to go to the company for an overhaul based on 20,000 hours (we were over that). Cost to be remanufactured, cost with shipping is \$5,900 but if the rotor's need additional work, it will increase by \$2,400. We can get it out and ship out to them; asking the Board to approve this request. The spare is working right now, and it has 12,000 hours; Motion made by Jay Blake to move forward; Second by Debra Birkby, Motion Carried.

Resolution 22-04 Go Bond Debt Appropriation correction requested by Department of Revenue updating #22-02 showing that we are actually appropriating the payment for the Go Bond Debt Fund. This was the additional step from the allocation on 22-02 to the appropriation of payment on #22-04. Motion made by Jay Blake; Second by Debra Birkby, Motion Carried.

Account Receivable Report – Teri Fladstol, Jigsaw Consulting Services up-to-date and new quarterly payments coming in.

District Manager Report – update regarding the Goal 11 Fire Fighting housing; put on hold at this point. We had our 5-year USDA Compliance Review on Civil Rights & Accessibility. We need to update our ADA spot up to standard and a profile of the ethnic racial background of Arch Cape [basically census information that we might be able to access] and get the information to meet that requirement. Grant application did not get sent in, but will be forwarded early next week.

October Agenda Items – Wastewater & Vacancy

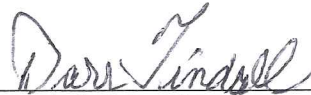
Public Comment – No Public Comment

There being no further business, motion by Debra Birkby to adjourn the meeting. Second by Jay Blake, Motion Carried. Meeting adjourned at 7:45 pm.

Respectfully Submitted

  
Teri Fladstol, Secretary

Attest:

  
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Darr Tindall, President