

## ARCH CAPE SANITARY DISTRICT

### POLICY 20-01 SD

#### AN EMERGENCY POLICY FOR THE ARCH CAPE SANITARY DISTRICT (the "District")

The Arch Cape Sanitary District ("the District") shall have the authority to take such actions as may reasonably be necessary to preserve and protect the District, its customers, personnel, functions, equipment, sources, resources, processes and assets in the event, or series of events, constituting an emergency. Emergency shall be defined as "circumstances that (a) could not have reasonably been foreseen; (b) create a substantial risk of loss, damage, or interruption of services or a substantial threat to property, public health, welfare or safety; and (c) require prompt actions to prevent, reduce or remedy foreseeable harm."

The Board at any Regular, Special or Emergency meeting, or by telephone or electronic communication, may declare a District state of emergency. The nature of the emergency shall be documented and set forth in Minutes.

Upon declaration of a District state of emergency, the District may act by its Manager and a majority of the Board then available to confer, or by a majority of the Board then available to confer. Specifically, the District shall have the authority to designate temporary lines of authority, suspend or waive policies or ordinances, arrange additional funding and authority limits, enter into emergency contracts, enter into intergovernmental agreements, ratify actions undertaken without expressed authority and demonstrate eligibility for available funding or assistance.

A declared District state of emergency shall not extend beyond actions, terms or dates as may be established by subsequent action of the Board at any Regular, Special or Emergency meeting.