



Arch Cape Domestic Water Supply District

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May 1, 2024

To: Arch Cape Domestic Water Supply District Budget Committee

From: Bill Campbell, Board President

Subject: Changes to Proposed Budget and Long-Range Financial Plan

The outlook for the General fund is tenuous at best.

The Good News: With the 125% increase of excess usage fees along with a 3.7% increase in rates and the transfer of \$78,000 from the Forest fund to repay expenses that were made out of the General fund, some of the pressing improvements to the plant and operating systems can be made in this coming Fiscal Year (FY 2024-2025) and still balance the budget.

The Not-So Good News: The Long-Range Plan anticipates a) additional improvements to the plant infrastructure will be necessary over the next couple of years, and b) an increased level of annual maintenance will be required for the plant as it ages. Further increases in rates and excess usage fees will be required in order to balance the budget for the next 4 years.

The Long-Range Plan underestimates the administrative / managerial level of effort that is required for District Operations of both the Utilities and the Forest-Watershed. This level of effort includes but is not limited to, preventive maintenance & project planning and management, Board management & reporting, budgeting and financial management, contracting & procurement, funder reporting, compliance reporting, grant research, etc. Effort should be spent in the early parts of the upcoming fiscal year to determine staffing and financing requirements necessary to sustain the operations of the District.

A. General Fund Budget

The following significant changes have been made to the budget materials since our last meeting.

Current Fiscal Year (FY 2023-2024)

- 1) The General Fund budget is being amended, as shown in the 3rd column of the document titled "AMENDED". The budgeted allocations for 'Personnel Services' and for Material & Services' will be overspent this year requiring Contingency allocation to be transferred in order to increase those two allocations. This amendment to transfer Contingency will be presented for Board approval at the May 16th meeting.

- 2) Estimated expenditures continue to be refined, as shown in the 4th column of the document titled “PROJECTED”. The closing balance (and beginning balance of FY 2024-2025 is now projected at \$ 68,513. That balance will change between now and June 30th based on actual expenditure.

Next Fiscal Year (FY 2024-2025)

- 1) Rates increased by 3.7% and excess usage fees increased by 125% to pay for increased level of expenditure. The significant excess usage fee increase ...
 - Addresses the lack of change in these rates since 2011.
 - Enables rates to grow at a slower rate.
 - Is consistent with historical District policy to encourage water conservation.
- 2) The Administrated Services line item has been increased by \$5,000 to procure implementation support for the configuration and data loading of the Asset Management System. The IGA revenue amount has been adjusted accordingly.
- 3) The Temporary Help line item has been increased by \$15,000 to allow for monies for Sanitary District Projects, in addition to Water District projects. The IGA revenue amount has been adjusted accordingly.
- 4) The Audit line item has been increased by \$10,200 in anticipation of both the FY2022-2023 & the FY2023-FY2024 being completed.
- 5) The Project Maintenance line item has been increased by \$6,000+ dollars. a) The water line at Galinsky does not need to be replaced. \$20,000 has been allocated for a new roof on the water plant. b) Additional monies have been allocated for the completion of the EPA water line inspection project.

B. General Fund Long-Range Plan

For Fiscal Years 2025-2029, rates and excess usage fees will increase by 5% each year to balance the budget. Note, this increase will not cover any addition of a labor resource other than Temporary Help. The Water District Board is considering putting a Local Option Levy on the November 2024 ballot to pay for the cost of an additional resource, for at least some period of time.

C. Capital Fund Budget & Long-Range Plans: No significant changes.

D. Forest Fund Budgets & Long-Range Plans:

- 1) No significant changes
- 2) This Plan anticipates that a \$200,000, 5-year Local Option Levy will be put on the November 2024 ballot with funds from the Levy being available in the 1st quarter of FY 2025-2026. This money will cover anticipated expenses through FY2034-2035.

If such a Levy is not put on the November 2024 ballot, there will be insufficient funds to cover anticipated expenses after FY2031-2032.

**ARCH CAPE WATER DISTRICT FY 2024-25 BUDGET
GENERAL FUND**

FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 AMENDED	FY 2023-24 ESTIMATED		FY 2024-25 PROPOSED	FY 2024-25 VERSION 1	FY 2024-25 APPROVED
RESOURCES							
BEGINNING FUND BALANCE							
187,773	149,616	105,837	114,513	Undesignated Balance	63,763	68,513	68,513
187,773	149,616	105,837	114,513	TOTAL BEGINNING BALANCE	63,763	68,513	68,513
REVENUE							
181,966	182,842	201,703	195,724	3/4 inch User Fees [294 x \$174]	205,076	204,624	204,624
			9,936	1 inch User Fees (12 x 215)		10,320	10,320
27,222	15,367	17,000	20,000	Excess Usage Charges	45,000	45,000	45,001
17,785	17,834	20,740	20,740	Debt Service Surcharges [306 x \$17]	20,876	20,808	20,808
139,755	128,774	157,500	163,339	Sanitary District IGA Service Charge	187,336	181,450	195,937
				Surplus Water Sales	100	100	100
3	7	1,000	10,000	Interest	2,000	2,000	5,000
6,734	9,305		4,851	Miscellaneous			
700	3,500	1,400	2,800	Meter Connection Fee	2,400	2,400	2,400
4,750,000				ARPA Grant Reimbursement			
				Transfer from Forest Fund	5,568	6,000	84,310
810	628	800	1,313	Cannon View Park Read Agreement	1,313	1,313	1,313
5,124,975	358,257	400,143	428,704	TOTAL REVENUE	469,668	474,015	569,813
5,312,748	507,873	505,980	543,217	TOTAL RESOURCES	533,431	542,529	638,326
REQUIREMENTS							
EXPENDITURES							
				PERSONNEL SERVICES			
85,734	92,488	101,000	123,971	Manager	94,336	94,336	93,668
60,874	41,897	58,000	52,398	Operator	58,557	58,557	58,557
9,732	19,821	23,000	23,016	Employer Taxes (Medicare & Social Security)	19,953	19,953	19,865
22,695	27,344	44,750	47,055	PERS	40,792	40,792	40,614
34,105	23,210	40,000	9,015	Medical Insurance	30,992	30,992	30,992
633	3,559	3,400	3,500	Worker's Compensation	3,735	3,735	3,735
213,775	208,319	270,150	258,956	TOTAL PERSONNEL SERVICES	248,364	248,364	247,431

				MATERIALS & SERVICES			
28,417	36,400	55,400	39,046	Administrative Services (Contractors)	38,400	73,000	78,000
182	814	1,000	1,000	Clothing Allowance	1,200	1,200	1,200
1,916	2,385	2,700	2,000	Education	3,000	3,000	3,000
0	149	1,000	1,645	Travel	1,000	1,000	1,000
1,463	3,005	2,300	4,000	Office Supplies	3,000	3,000	3,000
1,435	1,343	2,500	2,000	Postage	2,500	2,500	2,500
3,045	3,852	4,000	6,036	Vehicle	6,000	6,000	6,000
	9,750	12,000	12,000	Temporary Help (Augment Staff)	50,000	10,000	25,000
3,500		11,000	11,000	Auditing	15,000	15,000	25,200
1,371	4,652	1,450	2,184	Dues/Taxes	1,500	2,000	2,000
125	6,350	5,000	20,996	Legal Services	5,000	5,000	5,000
6,730	10,419	12,000	9,480	Liability & Property Insurance	13,800	13,800	13,800
			1,200	Meter Connection			2,400
1,308		2,000	1,500	Licenses for Operations	2,000	2,000	2,000
				Project Maintenance		34,152	40,302
110,733	49,612	68,000	56,602	Recurring Maintenance	65,000	30,330	30,330
				General Maintenance		15,000	15,000
8,828	12,624	6,500	7,250	Chemicals	9,000	9,000	9,000
1,622	825	700	500	Notices	700	700	700
608	926	500	537	Payroll Service	550	550	550
1,088	7,257	5,000	2,000	Professional Services	5,000	6,000	6,000
3,375	3,750	3,750	3,750	Sanitary District Use Charges	3,750	3,750	3,750
14,513	10,157	12,000	10,250	Utilities	12,000	12,000	12,000
10,103				Watershed			
200,362	164,268	208,800	194,976	TOTAL MATERIALS & SERVICES	238,400	248,982	287,732
				CAPITAL OUTLAY			
4,728,223		2,000		Capital Outlay (Forest/Meters/Road)			
4,728,223	0	2,000	0	TOTAL CAPITAL OUTLAY	0	0	0
5,142,360	372,588	480,950	453,932	TOTAL OPERATING EXPENDITURES	486,764	497,346	535,163
				DEBT SERVICE			
16,855	17,023	17,023	17,194	IFA Water Plant Upgrade - Principal	17,365	17,365	17,365
3,917	3,749	3,749	3,578	IFA Water Plant Upgrade - Interest	3,407	3,407	3,407

20,772	20,772	20,772	20,772	TOTAL DEBT SERVICE	20,772	20,772	20,772
5,163,132	393,360	501,722	474,704	TOTAL GENERAL FUND EXPENDITURES	507,536	518,118	555,935
CONTINGENCY & ENDING BALANCE							
		843	0	Contingency	84,589	86,353	79,000
149,616	114,513	3,415	68,513	Unappropriated Balance	(58,695)	(61,943)	3,391
149,616	114,513	4,258	68,513	TOTAL CONTINGENCY & UNAPP BAL (ENDING)	25,895	24,410	82,391
5,312,748	507,873	505,980	543,217	TOTAL REQUIREMENTS	533,431	542,529	638,326

**ARCH CAPE WATER DISTRICT GENERAL FUND
LINE ITEM DETAIL**

ADMINISTRATIVE SERVICES (CONTRACTORS)	BUDGET	STAFF HOURS
Jigsaw - Financial & Accounting Services	\$ 38,500	
QuickBooks Online - Subscription Fee	\$ 2,000	
HD Fowler (Meters) - Software License Fee	\$ 1,700	
gWorks UMax Billing	\$ 1,022	
Asset Management System - Subscription Fee	\$ 8,000	32 hrs over 4 months
CS&S - Data Backup	\$ 996	
Printer	\$ 3,250	1 hr
Security Software & Remote Access on PC, Laptop and 1 firewall (to replace router)	\$ 1,800	
IT Services/Support Agreement (with toner for printer)	\$ 2,400	
Web Site Support (including initial build)	\$ 3,488	
Project - Creating e-Filing System and store files	\$ 5,000	
Structure	\$ 10,000	
Budget Public Notices	\$ 500	
ATT Phone Service	\$ 1,200	
TOTAL	\$ 78,156	33 Hours

RECURRING MAINTENANCE (CONTRACTORS)	BUDGET
General - Parts, Etc.	\$ 3,000
Alexin - Annual	\$ 3,500
Branom Instrument Co.	\$ 1,700
Ferguson Waterworks	\$ 10,000
Starlink	\$ 1,680
Jackson Oil - Fuel for Trucks	\$ 1,700

McEwan Construction - Pond Scooping	\$	5,000
USA Bluebook - Labs	\$	3,000
Utility Services - Leak Detection	\$	750
TOTAL	\$	30,330

GENERAL MAINTENANCE (CONTRACTORS) \$ **15,000**

PROJECT MAINTENANCE (CONTRACTORS)

BUDGET

STAFF HOURS

	BUDGET	STAFF HOURS
Deferred: Hach TU5300 & pH Sensor & Heater/Vent Fan in Chemical Room	\$ 4,300	
Deferred: Vent fan for Membrae Filter Room	\$ 1,000	
Deferred: Computer Systems & Mechanical Upgrade for Plant and OHA Reporting	\$ 1,600	8
Deferred: Install Asbury Pump	\$ 1,608	6
Deferred: Heat and ventilation units at water plant	\$ 2,144	8
Asbury Creek Intake relocation project - Build		12/week for 10 weeks
Inventory of all service lines in district for lead	\$ 9,650	40
Roof for Water Plant	\$ 20,000	
Prep for OHA Audit*		8/week for 8 weeks
TOTAL	\$ 40,302	246 Hours

ARCH CAPE WATER DISTRICT FY 2024-25 BUDGET								
CAPITAL FUND								
FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 ADOPTED	FY 2023-24 ESTIMATED		FY 2024-25 PROPOSED	FY 2024-25 VERSION 1	FY 2024-25 APPROVED	
RESOURCES								
BEGINNING FUND BALANCE								
99,991	118,977	75,828	40,317	Undesignated Balance	66,450	66,451	66,451	
99,991	118,977	75,828	40,317	TOTAL BEGINNING BALANCE	66,450	66,451	66,451	
REVENUE								
18,986	38,340	13,163	26,133	Systems Development Charges	13,444	13,444	13,444	
18,986	38,340	13,163	26,133	TOTAL REVENUE	13,444	13,444	13,444	
INTERFUND TRANSFERS								
				Transfer From General Fund				
0	0	0	0	TOTAL INTERFUND TRANSFERS	0	0	0	
18,986	38,340	13,163	26,133	TOTAL REVENUE	13,444	13,444	13,444	
118,977	157,317	88,991	66,450	TOTAL RESOURCES	79,894	79,895	79,895	
REQUIREMENTS								
EXPENDITURES								
CAPITAL OUTLAY								
				Water Plant IT infrastructure Upgrade	50,000	50,000	50,000	
	117,000			Meters Replacement				
0	117,000	0	0	Total Capital Outlay	50,000	50,000	50,000	
0	117,000	0	0	TOTAL EXPENDITURES	50,000	50,000	50,000	
CONTINGENCY & UNAPPROPRIATED BALANCE								
		88,990	0	Contingency	25,000	25,000	25,000	
0	0	88,991	0	Total Contingency	25,000	25,000	25,000	
118,977	40,317		66,450	UNAPPROPRIATED BALANCE	4,894	4,895	4,895	

118,977	40,317	88,991	66,450	TOTAL CONTINGENCY & UNAPP. ENDING BALANCE	29,894	29,895	29,895	
118,977	157,317	88,991	66,450	TOTAL REQUIREMENTS	79,894	79,895	79,895	

**ARCH CAPE WATER DISTRICT FY 2024-25 BUDGET
FOREST FUND**

	FY 2022-23	FY 2023-24	FY 2023-24		FY 2024-25 PROPOSED	FY 2024-25 VERSION 1	FY 2024-25 APPROVED
	ACTUAL	BUDGET	PROJECTED	BEGINNING BALANCE			
				RESOURCES			
BEGINNING FUND BALANCE							
	15,852	409,103	189,529	Unrestricted Balance	414,388	349,709	349,709
				Restricted Balance		75,000	75,000
				Earnest Money			
0	15,852	409,103	189,529	TOTAL BEGINNING BALANCE	414,388	424,709	424,709
REVENUE							
	53,936	776,626	436,664	ARPA Grant Reimbursement	481,800	481,800	481,800
				Forest Legacy Program Grant			
				Clatsop County Contribution			
		30,000		Safe Drinking Water Revolving Loan Fund Reimbursement	30,000	30,000	30,000
	303,251		21,725	Private Donations			
			90,000	Hollis Foundation Grant			
				Cell Tower	100	100	100
		14,625	11,500	Interest on LGIP Account	10,360	8,241	8,241
0	357,187	821,251	559,889	TOTAL REVENUE	522,260	520,141	520,141
0	373,039	1,230,354	749,418	TOTAL RESOURCES	936,648	944,850	944,850
				REQUIREMENTS			
EXPENDITURES							

MATERIALS & SERVICES

		2,335	2,550	ODF - Fire Protection	2,600	2,600	2,600
		10,000	2,700	Audit			
		4,500	6,430	Legal/ Land Use	13,500	13,500	13,500
	6,000	6,000	6,000	Finance Mgmt	6,300	6,300	6,300
	47,429	40,836	42,190	Project Management	4,500	4,500	4,500
		13,104		Distrtic Staff Project Management			
				Road Management Consulting	55,000	55,000	55,000
	55,019	45,029	44,912	Forest Management Consulting	8,500	8,500	8,500
				Road Maintenance Supplies - Rock	32,852	32,852	32,852
				Other Road Maintenance/Services	110,000	110,000	110,000
				Land Restoration	14,000	14,000	14,000
	46,549	48,258	39,892	Pre-Commercial Thinning			
	5,850			Conservation Planning			
				Miscellaneous	1,500	1,500	1,500
0	160,847	170,062	144,674	TOTAL MATERIALS & SERVICES	248,752	248,752	248,752

CAPITAL OUTLAY

				Land Purchase			
				Closing Cost			
	22,663	638,899	180,036	Road Construction	175,000	175,000	175,000
				Road Decommissioning	95,000	95,000	95,000
0	22,663	638,899	180,036	TOTAL CAPITAL OUTLAY	270,000	270,000	270,000

INTERFUND TRANSFERS

				Transfer to General Fund (Forest Expense pre-purchase)			78,310
				Transfer to General Fund (Audit)		3,000	3,000

				Transfer to General Fund (staff time for property mgmt.)	5,568	3,000	3,000
0	0	0	0	TOTAL INTERFUND TRANSFERS	5,568	6,000	84,310
0	183,510	808,961	324,710	TOTAL EXPENDITURES	524,320	524,752	603,062
CONTINGENCY AND UNAPPROPRIATED BALANCE							
		421,393		Contingency	200,000	87,459	100,510
				Restricted Balance		75,000	75,000
	189,529		424,709	Unappropriated Balance	212,328	257,639	166,278
0	189,529	421,393	424,709	TOTAL CONTINGENCY & UNAPP. BAL (ENDING)	412,328	420,098	341,788
0	373,039	1,230,354	749,418	TOTAL REQUIREMENTS	936,648	944,850	944,850

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - 2024
ASSUMPTIONS

A. WATER GENERAL FUND

- * **Interfund Transfer:** FY2024-2025 transfer \$78,310 from Forest Fund to repay pre-purchase expenses from General Fund
- * **Connections:** 2 new connections in FY2024-2025, 3 connections annually thereafter
- * **Expense Allocation with Sanitary:** 55% in FY2024-2025, 57% annually thereafter
- * **Inflation factor:** 2.3% in FY2024-2025, 2.1 % in FY2025-2026, 2.0% in FYs 2026-2028
- * **Contingency:** Target is 2 months of operating expenditures
- * **Key Changes in Expenditures:**
 - Upgrade, secure and support the District's Administrative/Business data and computer/internet&web systems
 - Increase personnel costs to compensate for on-call time which has never been paid
 - Assumes 2 years of operational projects required to address work that has been deferred for 5-7 years
- * **Rates (usage + debt surcharge): FY2024-2025** Increase 3.7% for FY2024-2025 and annually thereafter at 5%
- * **Excess Uage Fees: FY2024-2025** 125% increase from \$20,000 to \$45,000 and then increase annually at 5%

	REVENUE		Total Excess Use Fees	WATER DISTRICT ONLY EXCESS USAGE TIERS AND PRICING Cummulative Pricing for Tiers 1-4 if maximum usage at that tier				
	Quarterly Rate per 3/4" hookup	Rate per 1" hookup		Tier 1 5,001- 8,000	Tier 2 8,001- 12,000	Tier 3 12,001- 16,000	Tier 4 16,001- 25,000	Tier 5 Over 25,000
2023-2024	\$184	\$224	\$ 20,000	\$ 7.50	\$ 30.00	\$ 200.00	\$ 810.00	\$15 / 100 gal
2024-2025	\$191	\$232	\$ 45,000	\$ 16.80	\$ 67.40	\$ 450.00	\$ 1,822.50	\$33.75 / 100 gal

NOTE: Sale of Surplus Water will be pursued to help offset operations costs.

B. CAPITAL FUND

FY2024-2025: \$50,000 for Upgrade to the Water Plant's Information Technology Infrastructure

FY2026-2027:

- * \$70,000 for Membrane Replacement (to be paid with a \$20,000 transfer from General Fund)

- * \$20,000 for Preliminary Design of South End Water Storage Tank (to be paid with Grant)

FY2032-2033: \$280,000 for South end Water Storage Tank

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - 2024

ASSUMPTIONS

C. FOREST FUND - Long Range Plan developed by Watershed Finance Committee - Forest Management Committee

- * **Interfund Transfer: FY2024-2025.** transfer \$78,310 to General Fund to repay pre-purchase expenses from General Fund
- * **Inflation factor:** 2.3% in FY2024-2025, 2.1 % in FY2025-2026, 2.0% in FYs 2026-2028
- * **Contingency:** Target is 2 months of operating expenditures
- * **HOLLIS Grant:** restricted after 12-31-24 and only interest can be spent.
- * **Expense Reimbursement FY2024-2026:** Majority of expenses reimbursed with ARPA funds
- * **Taxes FY2025-2030:** \$200,000 5 year local option levy (needs to be a ballot measure on November 2024 ballot)

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - 2024
GENERAL FUND

	2021-22 ACTUAL	2022-23 ACTUAL	AMMENDE D	2023-24 PROJECTED	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36
ASSUMPTIONS																
SD IGA % : PERSONNEL + ALLOC	57.0%	57.0%	57.0%	57.0%	55.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%
GENERAL INFLATION	7.0%	7.0%	6.0%	3.2%	2.3%	2.1%	2.0%	2.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
TOTAL HOOKUPS	296	303	305	305	307	310	313	316	319	322	325	328	331	334	337	340
3/4 inch	284	291	293	293	295	298	301	304	307	310	313	316	319	322	325	328
1 inch	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12
Change in 3.4 inch Hookups	2	2	2	5	2	3	3	3	3	3	3	3	3	3	3	3
Change in 1 inch Hookups	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Systems Development Charge*	5,996	6,390	6,581	6,581	6,713	6,854	6,991	7,130	7,416	7,712	8,021	8,342	8,675	9,022	9,383	9,759
Excess usage Charge % of User Fees*	15.0%	8.4%	8.4%	9.75%	20.9%	20.5%	20.6%	20.4%	20.3%	20.2%	20.1%	20.0%	19.9%	19.8%	19.7%	19.6%
WD Quarterly User Rates - 3/4 inch	171	175	184	184	191	201	211	222	234	247	257	268	279	291	303	316
WD Quarterly User Rates - 1 inch	225	224	224	224	232	244	257	271	285	301	313	327	341	355	371	386
3/4 inch Usage Charges	153	158	167	167	174	184	194	205	217	230	240	251	262	274	286	299
1 inch Usage charges	207	207	207	207	215	227	240	254	268	284	296	310	324	338	354	369
Debt service surcharges	18	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17
Annual increase - Total	1.2%	2.3%	5.1%	0.0%	3.7%	4.9%	5.0%	5.0%	5.0%	5.0%	4.0%	4.0%	4.0%	4.1%	4.1%	4.1%
Annual increase - Usage chg. Only	37.1%	0.0%	0.0%	0.0%	4.0%	5.9%	6.0%	6.0%	6.0%	6.0%	4.8%	4.7%	4.7%	4.7%	4.7%	4.7%
BEGINNING BALANCE	187,773	149,616	105,837	114,513	68,513	82,390	69,417	61,279	86,286	117,576	157,827	201,453	252,953	148,237	207,526	262,052
REVENUE																
USER FEES	181,966	182,842	201,703	205,660	214,944	230,138	240,924	254,656	269,172	284,514	297,318	310,697	324,678	339,289	354,557	370,512
EXCESS USAGE CHARGES	27,222	15,367	17,000	20,000	45,000	47,221	49,563	52,032	54,634	57,377	59,684	62,091	64,602	67,221	69,953	72,804
FEE SURCHARGE FOR DEBT	17,785	17,834	20,740	20,740	20,808	21,080	21,284	21,488	21,692	21,896	22,100	22,304	22,508	22,712	22,916	23,120
SD IGA REVENUE	139,755	128,774	157,500	163,339	195,937	194,170	197,825	198,704	206,310	211,370	219,597	222,453	231,351	240,605	250,229	260,239
TRANSFER FROM FOREST FUND			0		84,310	6,126	6,249	6,373	6,628	6,894	7,169	7,456	7,754	8,064	8,387	8,723
GRANT/LOAN PROCEEDS	0	0	0	0	0	0	20,000	0	0	0	0	0	40,000			
OTHER	4,758,247	13,440	3,200	18,964	8,813	8,998	9,178	9,362	9,736	10,126	10,531	10,952	11,390	11,845	12,319	12,812
TOTAL REVENUE	5,124,975	358,257	400,143	428,703	569,812	507,734	545,022	542,615	568,172	592,177	616,399	635,953	702,283	689,737	718,362	748,209
TOTAL RESOURCES	5,312,748	507,873	505,980	543,216	638,325	590,124	614,440	603,894	654,458	709,753	774,225	837,406	955,237	837,974	925,888	1,010,261

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - 2024
GENERAL FUND

	2021-22 ACTUAL	2022-23 ACTUAL	AMMENDE D	2023-24 PROJECTED	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36
EXPENDITURES																
PERSONNEL																
SALARY/WAGE	146,608	134,385	159,000	176,369	152,225	155,422	158,530	161,701	168,169	174,896	181,891	189,167	196,734	204,603	212,787	221,299
TAXES & BENEFITS	67,167	73,934	111,150	82,586	95,206	97,205	99,149	101,132	105,178	109,385	113,760	118,311	123,043	127,965	133,083	138,407
TOTAL PERSONNEL	213,775	208,319	270,150	258,955	247,431	252,627	257,680	262,833	273,347	284,280	295,652	307,478	319,777	332,568	345,871	359,705
MATERIALS & SERVICES																
ALLOCABLE EXPENSES	36,458	57,698	68,900	67,724	94,700	77,545	79,096	80,678	83,905	87,261	90,752	94,382	98,157	102,083	106,166	110,413
TEMPORARY HELP		9,750	12,000	12,000	25,000	20,000	20,000	15,000	15,000	10,000	10,000					
SD FACILITIES USE	3,375	3,750	3,750	3,750	3,750	3,829	3,905	3,983	4,143	4,308	4,481	4,660	4,846	5,040	5,242	5,452
WATERSHED	10,103	0	0		0	0	0	0	0	0	0	0	0	0	0	0
MAINTENANCE	110,773	49,612	68,000	56,602	85,632	75,632	60,000	61,200	63,648	66,194	68,842	71,595	74,459	77,438	80,535	83,756
CHEMICALS	8,828	12,624	6,500	7,250	9,000	9,189	9,373	9,560	9,943	10,340	10,754	11,184	11,631	12,097	12,581	13,084
UTILITIES	14,513	10,157	12,000	10,250	12,000	12,252	12,497	12,747	13,257	13,787	14,339	14,912	15,509	16,129	16,774	17,445
GEN'L & ADMINISTRATIVE	16,312	20,678	37,650	37,401	57,650	48,861	49,838	50,835	52,868	54,983	57,182	59,469	61,848	64,322	66,895	69,571
TOTAL MATERIALS & SERVICES	200,362	164,269	208,800	194,976	287,732	247,307	234,709	234,003	242,763	246,874	256,349	256,203	266,451	277,109	288,193	299,721
CAPITAL OUTLAY	4,728,223		2,000		0	0	0	0	0	0	0	0	0	0	0	0
TOTAL OPERATING EXPENDITURES	5,142,360	372,588	480,950	453,931	535,163	499,934	492,388	496,836	516,110	531,154	552,000	563,680	586,227	609,677	634,064	659,426
TRANSFER TO CAPITAL FUND	0	0	0		0	0	40,000	0	0	0	0	0	200,000	0	9,000	0
DEBT SERVICE	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772
TOTAL EXPENDITURES	5,163,132	393,360	501,722	474,703	555,935	520,706	553,160	517,608	536,882	551,926	572,772	584,452	806,999	630,449	663,836	680,198
CONTINGENCY & ENDING BALANCE																
CONTINGENCY			843	0	80,000	70,000	60,000	70,000	89,480	91,988	95,462	97,409	101,167	105,075	109,139	113,366
DESIGNATED RESERVES																
UNDESIGNATED	149,616	114,513	3,415	68,513	2,390	(583)	1,279	16,286	28,096	65,839	105,991	155,545	47,071	102,451	152,913	216,696
TOTAL ENDING BALANCE	149,616	114,513	4,258	68,513	82,390	69,417	61,279	86,286	117,576	157,827	201,453	252,953	148,237	207,526	262,052	330,063
TOTAL REQUIREMENTS	5,312,748	507,873	505,980	543,216	638,325	590,124	614,440	603,894	654,458	709,753	774,225	837,406	955,237	837,974	925,888	1,010,261
END BAL OVER/(UNDER) BEG BAL	(38,157)	(35,103)	(101,579)	(46,000)	13,877	(12,973)	(8,138)	25,006	31,290	40,251	43,626	51,501	(104,716)	59,288	54,526	68,011

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - 2024
CAPITAL FUND

	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 AMMENDED	2023-24 PROJECTED	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36
RESOURCES																
BEGINNING BALANCE	99,991	118,977	75,828	40,317	66,450	29,894	50,455	21,427	42,818	65,065	88,202	112,265	137,289	83,315	110,382	67,532
REVENUE																
SDC REVENUE	18,986	38,340	13,162	26,133	13,444	20,561	20,972	21,391	22,247	23,137	24,062	25,025	26,026	27,067	28,150	29,276
OTHER REVENUE																
TOTAL REVENUE	18,986	38,340	13,162	26,133	13,444	20,561	20,972	21,391	22,247	23,137	24,062	25,025	26,026	27,067	28,150	29,276
TRANSFER FROM GENERAL FUND	0	0	0	0	0		40,000	0	0	0	0	0	200,000	0	9,000	0
TOTAL RESOURCES	118,977	157,317	88,990	66,450	79,894	50,455	111,427	42,818	65,065	88,202	112,265	137,289	363,315	110,382	147,532	96,808
REQUIREMENTS																
EXPENDITURES																
WATER SOURCE ASSESSMENT																
PLANT - I.T. UPGRADE					50,000											
MEMBRANE REPLACEMENT							70,000									
SECOND WATER SOURCE								20,000								
STORAGE PLNG : PRELIM DESIGN																
TRUCK																
SOUTH RESERVOIR													280,000			
METER REPLACEMENT		117,000														
OTHER																
TOTAL EXPENDITURES	0	117,000	0	0	50,000	0	90,000	0	0	0	0	0	280,000	0	80,000	0
ENDING BALANCE	118,977	40,317	88,990	66,450	29,894	50,455	21,427	42,818	65,065	88,202	112,265	137,289	83,315	110,382	67,532	96,808
TOTAL REQUIREMENTS	118,977	157,317	88,990	66,450	79,894	50,455	111,427	42,818	65,065	88,202	112,265	137,289	363,315	110,382	147,532	96,808

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - 2024
FOREST FUND

	2022-23 ACTUAL	2023-24 BUDGET	2023-24 PROJECTED	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36
ASSUMPTIONS															
Interest				3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Inflation			3.20%	2.30%	2.10%	2.00%	2.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
UNRESTRICTED BALANCE	15,852	409,103	189,529	349,708	266,787	300,800	315,043	319,181	322,218	307,901	249,877	189,543	141,075	89,067	33,336
RESTRICTED BALANCE (Hollis Funds)				75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
BEGINNING BALANCE	15,852	409,103	189,529	424,708	341,787	375,800	390,043	394,181	397,218	382,901	324,877	264,543	216,075	164,067	108,336
REVENUE															
INTEREST		14,625	11,500	8,241	5,754	11,274	11,701	11,825	11,917	11,487	9,746	7,936	6,482	4,922	3,250
PRIVATE DONATIONS	303,251		21,725												
LOCAL OPTION LEVY					40,000	40,000	40,000	40,000	40,000						
GRANT/LOAN PROCEEDS	53,936	806,626	526,664	511,800	91,600	3,500									
CELL TOWER				100											
OTHER															
TOTAL REVENUE	357,187	821,251	559,889	520,141	137,354	54,774	51,701	51,825	51,917	11,487	9,746	7,936	6,482	4,922	3,250
TOTAL RESOURCES	373,039	1,230,354	749,418	944,849	479,141	430,574	441,744	446,006	449,134	394,388	334,623	272,479	222,557	168,989	111,586
EXPENDITURES															
MATERIALS & SERVICES															
ODF - Fire Protection		2,335	2,550	2,600	2,660	2,716	2,770	2,825	2,938	3,056	3,178	3,305	3,437	3,575	3,718
Audit		10,000	2,700												
Legal/ Land Use		4,500	6,430	13,500	1,421	1,463	1,492	1,522	1,583	1,646	1,712	1,781	1,852	1,926	2,003
Finance Mgmt	6,000	6,000	6,000	6,300	6,600	5,751	4,637	4,730	4,919	5,116	5,320	5,533	5,754	5,985	6,224
Project Management	47,429	40,836	42,190	4,500											
Distrtic Staff Project Management		13,104													
Road Management Consulting				55,000	5,000										
Forest Management Consulting	55,019	45,029	44,912	8,500	4,000	15,667	15,980	16,300	16,952	17,630	18,335	19,069	19,831	20,625	21,450
Update Mgmt Plan (Per FLP Contract)											15,657				
Road Maintenance				110,000	10,000	7,119	14,712	15,153	15,608	33,131	16,588	17,055	17,567	18,094	18,638
Road Maintenance Supplies				32,852											
Land Restoration				14,000	10,000										
PreCommercial Thinning	46,549	48,258	39,892						15,644						
Conservation Planning	5,850														
Miscellaneous				1,500	1,535	1,567	1,598	1,630	1,695	1,763	1,834	1,907	1,983	2,062	2,145
TOTAL MATERIALS & SERVICES	160,847	170,062	144,674	248,752	41,215	34,282	41,190	42,160	59,339	62,342	62,624	48,650	50,425	52,267	54,178
CAPITAL OUTLAY															
Road Construction	22,663	638,899	180,036	175,000	25,000										
Road Decommissioning				95,000	31,000										
TOTAL CAPITAL OUTLAY	22,663	638,899	180,036	270,000	56,000	0	0	0	0	0	0	0	0	0	0
INTERFUND TRANSFERS															
Transfer to General Fund (Forest Expense pre-purchase)				78,310											
Transfer to General Fund (Audit)				3,000	3,063	3,124	3,187	3,314	3,447	3,585	3,728	3,877	4,032	4,194	4,361
Transfer to General Fund (Property Management)				3,000	3,063	3,124	3,187	3,314	3,447	3,585	3,728	3,877	4,032	4,194	4,361
TOTAL INTERFUND TRANSFERS	0	0	0	84,310	6,126	6,249	6,373	6,628	6,894	7,169	7,456	7,754	8,064	8,387	8,723

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - 2024
FOREST FUND

TOTAL EXPENDITURES	183,510	808,961	324,710	603,062	103,341	40,531	47,563	48,789	66,233	69,511	70,080	56,404	58,490	60,654	62,900
CONTINGENCY & UNAPPROPRIATED BALANCE															
CONTINGENCY		421,393	0	100,510	17,224	6,755	7,927	8,131	11,039	11,585	11,680	9,401	9,748	10,109	10,483
RESTRICTED BALANCE			0	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
UNAPPROPRIATED BALANCE	189,529	0	424,708	166,277	283,576	308,287	311,254	314,086	296,862	238,292	177,863	131,674	79,319	23,227	(36,798)
TOTAL CONTINGENCY & BALANCES	189,529	421,393	424,708	341,787	375,800	390,043	394,181	397,218	382,901	324,877	264,543	216,075	164,067	108,336	48,686
TOTAL REQUIREMENTS	373,039	1,230,354	749,418	944,849	479,141	430,574	441,744	446,006	449,134	394,388	334,623	272,479	222,557	168,989	111,586
END BAL OVER/(UNDER) BEG BAL	173,677	12,290	235,179	(7,921)	109,012	89,243	79,138	78,037	60,683	16,976	14,666	26,532	22,992	19,268	15,350
													0	0	0