

# Arch Cape Domestic Water District Board Meeting Minutes

November 17, 2022

Pursuant to notice posted, a regular meeting Board of Directors was held at the Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Debra Birkby, President, Director Jay Blake, Director Nadia Gardner via Zoom at 7:42 pm, Director Dan Seifer, Director Linda Murray; Staff: Teri Fladstol, Administrative Assistant, Phil Chick, District Manager.  
Public: Bob Cerelli, Cathy Gardner, Bill Campbell, Sharon Chait, Chris Mastrandrea, John M.

Call to Order at 8:01 by Debra Birkby.

Public Comments: Bob Cerelli, on fire; gate systems with locks; Bill Campbell – 3 discrepancies between water decisions and Zoom recording; attach to these minutes; electronic copy to be provided by (and paper copy given to Debra Birkby).

Agenda Approval – Motion made by Dan Seifer to accept the agenda as presented; Second by Linda Murray; Motion Carried.

Consent Agenda - Motion made by Dan Seifer, Second by Jay Blake, Motion Carried.

Old Business:

South Water Reservoir (Information) Report by Curt McLeod; Report on redundancy; affordable housing and the area we need to put the reservoir - Oceanview Between 3<sup>rd</sup> and 4<sup>th</sup>; Outside of the Water District Boundary; we will need to clarify that with the County to verify the boundaries; Not in the Master Plan – 2009 but the 2015 SDC does, \$275,000 then \$350,000 today and the water line on Raven Hill and 3<sup>rd</sup> – tie into that (500' of waterline to get to elevation needed). District Manager to speak to the County about that land and negotiate a donation or a county code for utility purposes. Dan Seifer asked how SDC valuations are done and would be figured into assets given that the funds were paid fully by a grant in year 1. Year 1 would not include that asset, but years 2 on would and the valuation each year would be affected by value increases, but the grant amount stays the same.

October 20<sup>th</sup> Forest Management Committee Vote: We are going to reinstate the vote in accordance with ORS.192.680 (1) we stand by our decision and action taken in the October 20<sup>th</sup> meeting and will follow the Reaffirmation to allow the Board to nominate/appoint to the Committee at this time.

Linda Murray nominated Clark Binkley, Second by Dan Seifer; Discussion – Motion carried. Nadia Gardner nominated Pat Noonan, Second by Jay Blake; Discussion – Aye: Linda/Dan/Nadia/Debra – Jay abstained. Dan Seifer nominated Chris Mastrandrea, Second by Jay Blake; Discussion – Aye: Linda/Dan/Jay – Nay: Nadia/Debra Phil to contact Michael Manzulli to let him know the outcome of the vote as well as let Chris know.

Resolution 22-08 WD Forest Mgmt. Committee (Action) Motion by Dan to adopt with changes – (include a recital that we will have a Multi Resource Management plan and to add to paragraph 4 to work closely with the Forestry Consultant, District Managers and “Property/Project” managers; Second by Linda Murray, Discussion; Motion carried.

Arch Cape Forest, Project Manager Report by Daniel Wear, Sustainable Northwest Refreshed from work session at 5; update on the Metrics document; discussion of website and Facebook; per Debra’s request the timeline will be accessible online and more details will be coming; updates given to Board through Board packet; Sustainable Northwest Contract Modification (Action) Motion by Dan Seifer, Second by Linda Murray; Motion Carried.

ARPA Grant Budget Amendment A-01 (Action) Motion by Dan Seifer / Second by Linda Murray – Discussion, Motion Carried

Arch Cape Forest Donations Funds (Information) – Debra reached out regarding the \$; Phil requested the funds be disbursed (\$285k) and sent to the District. It will be deposited into our checking and transferred over to LGIP.

Conservation Plan Proposal – NCLC (action) Motion by Dan Seifer, Second by Linda Murray – Discussion, Motion Carried.

UBMax Billing System discussed during Sanitary Board Meeting, no additional questions.

Clatsop County Surplus Land (Information) – Phil will write a letter with Curt McLeod’s input to Clatsop County about the possibility of a donation.

October Budget and Finance Reports update from Teri Fladstol, Jigsaw Consulting Services. Motion by Dan Seifer, Second by Linda Murray. Motion Carried.

New Business:

Community Club Emergency Preparedness Grant Scholarship request from Dale Mosby and Richard discussed at Sanitary Board Meeting. Motion by Dan Seifer to proceed, Second by Linda Murray, Motion Carried.

Public Records Policy Procedure as discussed at Sanitary Board Meeting, Motion by Dan Seifer to amend per previous discussion on staff changes; Second by Linda Murray. Motion Carried.

Potential Well Source (Information) report by Phil Chick that Neil Berg, 32121 Buena Vista wants to connect to water and that might give us access to the well on that site. We would have to look at how to treat the water; Phil will get more information and report that to the Board.

Account Receivable Report – Teri Fladstol, Jigsaw Consulting Services report – good.

District Manager Report – report included in packet; Reported on attendance at a Source Water Protection Workshop in Newport held by the Oregon DEQ, Oregon Health Authority & Environment Protection – one day devoted to how land conservation and acquisition partnerships between land trusts and water providers can bring great benefits to communities. We will see this continue in the future, we are ahead of the curve on this and may be able to help other small Districts.

Board Comments – Debra Birkby suggested that the Forest Management Committee manage their staggered terms as part of their process. Discouraged by the intimidation within the Arch Cape Community that resulted in a change to the appointments made at the October 20<sup>th</sup> meeting. Daniel Wear read a letter of resignation from Jay Blake for the record.

December Agenda Items – Forest, UBMax, Clatsop County Property, Payroll 3<sup>rd</sup> Party Processor option.

Public Comment – Jasmine Birkby thanked those who have worked to make this possible and hope that we will move forward as a Community. John M commented on the partnership with NCLC moving forward and the communications coming out such as the newsletter will be valuable moving forward.

There being no further business, Motion by Linda Murray to adjourn the meeting. Second by Dan Seifer, Motion Carried. Meeting adjourned at 9:25 pm.

Respectfully Submitted

Attest:

Teri Fladstol, Secretary

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Debra Birkby, President