

**Arch Cape Sanitary District Board Meeting**  
**Meeting Minutes**  
**June 15, 2023**

Pursuant to the notice posted, the regular monthly Board Meeting for the Arch Cape Domestic Sanitary Board was held at the Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Darr Tindall, Jay Blake, Heather Newman ; Staff: Matt Gardner, District Manager and Teri Fladstol, Admin Assistant.

Meeting called to Order at 7:02 pm by Darr Tindall.

Public Comment: No comments

Agenda: Motion by Jay Blake to accept the agenda, second made by Heather Newman. Called to question, motion carried.

Consent Agenda: Motion by Heather Newman to accept the agenda, second made by Jay Blake . Called to question, motion carried.

Old Business:

Website and email, suggestion to make a change to Google Suite. It would allow us to have everything in one place such as email address and files. Heather is willing to help and set up a website that board can manage at anytime in the future. This topic will continue to stay on the agenda until it is finalized.

FY 2023-2033 Long Range Financial Plan: motion made by Jay Blake to use the plan as a guide and give Matt permission to make necessary changes that are in line with the budget, second by Heather Newman. Called to question, motion carried.

Public Hearing Opened at 7:09 pm; closed at 7:10 pm

Resolutions 23-01: Budget Adoption; No public comments. No staff comments: Motion made by Jay Blake, second by Heather Newman, motion carried.

Resolutions 23-02: Rate Increase; No public comments. No staff comments: Motion made by Heather Newman, second by Jay Blake., motion carried.

Resolutions 23-03: System Development Charge Increase - Motion made by Jay Blake, second by Heather Newman, motion carried.

New Business:

Jigsaw Consulting Contract- Administrative Support; acknowledgment of the contract renewal for 12 months.

Reports:

Teri Fladstol, Accounts Receivable, bills with new rates will be going out and payments will be processed as scheduled.

Matt Gardner, DEQ Sanitary Basin Scientists, a great opportunity to have clean water.

July Agenda Items: Webb Grant, Website and Emails (Google Suite), New Board Members- Oath of Office

Public Comments: no comments

Meeting Adjourned at 7:19 pm- motion to adjourn by Heather Newman, second by Jay Blake, motion approved.

Respectfully Submitted,

Teri Fladstol

Attest: \_\_\_\_\_