

Arch Cape Domestic Water District Board Meeting Minutes

January 18, 2024

Pursuant to notice posted, a regular meeting Board of Directors was held via Zoom Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Bill Campbell, Chair, Directors: Bob Cerelli, Chris Mastrandrea, Tevis Dooley; Staff: Matt Gardner, District Manager and Teri Fladstol, Administrative Assistant. Public: Joe Sherman, Mark Engberg, Darr Tindall, Tom Mattia, Casey Short.

Call to Order at 6:00 pm by Bill Campbell

Conflict of Interest Declarations: None

Public Comments: None

Agenda Approval: – Motion made by Tevis Dooley to accept agenda as presented; Second by Chris Mastrandrea Motion Carried.

Accept December Minutes: – Motion made by Bob Cerelli to accept minutes as presented; Second by Tevis Dooley Motion Carried.

Financial & Administrative Reporting: Review of a couple of items that had changed since the packet went out, one being \$21,000 in donations to date. Requests to 1) bring column headings down to each section as we refine the financial statements and 2) highlight major changes since the prior month.

Audits Update & Implementing Board Oversight: Motion made by Tevis Dooley to appoint Tom Mattia to work, as Board Representative, with District Staff, Contractor and Auditor to provide Board oversight in bringing the audits up to date; Second by Bob Cerelli. Motion carried.

Calendar of Upcoming Events for Information, page 13 of the Board Packet – please update your calendars with these dates.

Reports:

Staff Report & Correspondence for Action: Matt Gardner reported that Century Link has notified the District that, as of December 31, 2023, Century Link will no longer provide support for their internet products and services. The District will not have service at the Water Treatment plan if the internet goes down. District Manager is exploring alternatives. 1) Spectrum service to the facility will cost \$25,000 and they will cover \$8,000 of that. 2) A private citizen will donate Starlink hardware to see if that will work; if so, that would be a monthly subscription service for \$120. Eric Lessor is on standby to finish up the VPN to connect the two District facilities.

Tevis Dooley: siding is going well on the Sanitary plant building and it is sealed up against weather;

Bob Cerelli: Thanked Matt & Logan for their cleaning of the digesters at the Sanitary plant, hard dirty work and we appreciate it.

Chris Mastrandrea: Continue to work with ODF.

Watershed:

Bill Campbell updated on status with the process for both the consultant forester and roads contractor. A motion was made by Bob Cerelli to issue a notification of intent to award to Morgans Resource Management and authorize the President of the Board, to negotiate and sign a contract with Morgans Resource Management. Second by Tevis Dooley, discussion. Motion Carried.

Amended Governance Section for Public Comment – The Watershed Finance Committee has drafted a recommended Governance Section to replace the current one in the Multi-Resource Management Plan. The recommended Section will be posted on the District Web Site for public comment between January 19 and February 2.

Process for Deciding how to Pay for the Operating Costs for managing the Forest – Bill Campbell reviewed a recommendation from the Watershed Finance Committee for a Decision-Making Process for determining how the District pays for operating costs of the Forest. This recommendation will be reviewed with the Community as a Zoom Community Forum on February 3 and an in-person Forum on March 2nd.

February Agenda Items: Resolution – New Procurement Rules, Adopt Governance Section of Multi-Resource Management Plan; Update on Community Forum on February 2nd and update to the Budget Committee Member status.

Public Comments: Darr gave background on the Auditing situation. Tom updated status on the Sanitary Board audit coming in early February.

There being no further business, Motion by Chris Mastrandrea to adjourn the meeting. Second by Bob Cerelli, Motion Carried. Meeting adjourned at 7:27 pm.

Respectfully Submitted

Teri Fladstol
Teri Fladstol, Secretary

Attest:

W E Campbell III

Bill Campbell, President