

Arch Cape Domestic Water Supply District

32065 East Shingle Mill Lane Arch Cape, OR 97102 • 503.436.2790

April 15, 2024

To: Arch Cape Domestic Water Supply District Budget Committee

From: Bill Campbell, Board President

Subject: Changes to Proposed Budget and Long-Range Financial Plan

Based upon conversations at the last budget meeting, the Water District Budget and Long-Range Plan have been updated. The specifics of these updates can be found in:

- 1) The column of the Water Budget Funds document titled 'FY 2024-25 Version 1'
- 2) The tab of the Water Budget Funds document titled 'Line-Item Detail'
- 3) The tab of the Water Long Range Plan document titled 'WD-ASSUMPTIONS"

To balance the increase in expenditures, this budget increases rates and excess usage fees.

This year's budget has been developed as a "stop-gap" measure to get the District through FY 2024-2025 to allow time for a more thorough evaluation of revenue opportunities. That future evaluation may result in recommendations that will require policy changes by the District Board. However, the Long-Range Plan that has been prepared and submitted reflects a view of the future without revenue revisions and the requisite policy changes.

Executive Summary of Significant Updates

Revenues

- This budget reflects an improved financial position of the General Fund by transferring \$70,000+ dollars from the Forest Fund. This transfer will repay the General Fund for monies used for documented pre-purchase services/ activities/ expenses related to the Forest-Watershed. We are awaiting the District's accountant reply for the appropriate way to account for / report this transfer. (Note: The reply from the accountant states that the transfer must be budgeted and moved in FY2024-2025. The next version of the budgets will reflect the transfer in the next fiscal year)
- 2) Rates (usage fee component plus surcharge component) have been increased by 3.7% in FY2024-2025 and 4% thereafter.
- 3) Excess usage fees have been increased to reflect an additional \$25,000 in revenue over and above the \$20,000 that is projected for FY2023-2024. This increase is based on increasing the fee level of each of the current 5 tiers by 120% and assuming that the current excess usage amounts will remain about the same. They are then increased by 4% annually thereafter.

For specifics, see the tab of the Water Long Range Plan document titled 'WD-ASSUMPTIONS"

Expenditures

- 1) Administrative Services (Contractors) line item: The administrative data of the Water District and Sanitary District along with the computer systems in which it is housed are critical to the ongoing operations of the business. Since information technology is not a Core Competency of either District, the budget now includes the following, the costs of which will be shared equally by both Districts:
 - a. A computer desktop / monitor to use for administrative purposes to run industry standard application, specifically the Microsoft Office suite and Quickbooks.
 - b. Availability of all documents related to the history and current status of the business.
 - c. Data storage of the documents so that they can be accessed/updated remotely (as well as from admin computer) with secure log in.
 - d. Automatic backup of the data with clear procedures for how to reload from a backup.
 - e. Remote access into the admin computer for a support person to log in and help as needed.
 - f. Security software or firewall to prevent hacking of the admin computer.
 - g. A service plan that will provide updates, keep things running smoothly, respond to a help call
 - h. A light commercial grade printer for the District office and a laptop for use by the District Manager at this home or place of travel.

For specifics, see the tab of the Water Budget Funds document titled 'Line Item Detail'

- 3. The previous "Maintenance" line item has been reclassified as:
 - a. Recurring Maintenance (Contractors): This line item projects the expected annual operating services / activities and costs.
 - b. General Maintenance (Contractors): This line items anticipates an unexpected need for some level of maintenance of plant and/or equipment
 - c. Project Maintenance (Contractors): This line items projects the costs of undertaking specific known projects during the next fiscal year.

For specifics, see the tab of the Water Budget Funds document titled 'Line Item Detail'

4. The 'Temporary Help' line item anticipates a need for contractors to help District staff perform either Core operating activities and/or District staff activities related to the Project Work.

For the number of Staff hours required for projects. see the tab of the Water Budget Funds document titled 'Line Item Detail'

Contingency: Target of 2 months of operating expenses

FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24		FY 2024-25	FY 2024-25	FY 2024-25
ACTUAL	ACTUAL	ADOPTED	ESTIMATED	GENERAL FUND	PROPOSED	VERSION 1	VERSION 2
				RESOURCES		1	
BEGINNING FU	ND BALANCE						
187,773	149,616	119,057	114,513	Undesignated Balance	63,763	132,221	
187,773	149,616	119,057	114,513	TOTAL BEGINNING BALANCE	63,763	132,221	
REVENUE							
181,966	182,842	201,703	195,724	3/4 inch User Fees [294 x \$174]	205,076	204,624	
			9,936	1 inch User Fees (12 x 215)		10,320	
27,222	15,367	17,000	20,000	Excess Usage Charges	45,000	45,000	
17,785	17,834	20,740	20,740	Debt Service Surcharges [306 x \$17]	20,876	20,808	
139,755	128,774	157,500	170,108	Sanitary District IGA Service Charge	187,336	181,450	
0	0	0	0	Surplus Water Sales	100	100	
3	7	1,000	13,160	Interest	2,000	2,000	
6,734	9,305		4,851	Miscellaneous	-	-	
700	3,500	1,400	2,800	Meter Hookup Fee	2,400	2,400	
4,750,000				ARPA Grant Reimbursement	-	-	
			83,760	Transfer from Forest Fund	5,568	6,000	
810	628	800	1,313	Cannon View Park Read Agreement	1,313	1,313	
5,124,975	358,257	400,143	522,392	TOTAL REVENUE	469,668	474,015	
5,312,748	507,873	519,200	636,905	TOTAL RESOURCES	533,431	606,236	
				REQUIREMENTS			
EXPENDITURE	S				-		
				PERSONNEL SERVICES			
85,734	92,488	80,000	121,471	Manager	94,336	94,336	
60,874	41,897	55,000	52,398	Operator	58,557	58,557	
9,732	19,821	12,500	22,690	Employer Taxes (Medicare & Social Security)	19,953	19,953	
22,695	27,344	35,250	46,388	PERS	40,792	40,792	
34,105	23,210	40,000	9,500	Medical Insurance	30,992	30,992	
633	3,559	3,400	3,500	Worker's Compensation	3,735	3,735	
213,775	208,319	226,150	255,947	TOTAL PERSONNEL SERVICES	248,364	248,364	

-				MATERIALS & SERVICES			
28,417	36,400	38,400	38,400	Administrative Services (Contractors)	38,400	73,000	
182	814	1,000	1,000	Clothing Allowance	1,200	1,200	
1,916	2,385	2,700	2,700	Education	3,000	3,000	
0	149	1,000	1,500	Travel	1,000	1,000	
1,463	3,005	2,300	2,734	Office Supplies	3,000	3,000	
1,435	1,343	2,500	2,389	Postage	2,500	2,500	
3,045	3,852	4,000	4,545	Vehicle	6,000	6,000	
	9,750	10,000	10,000	Temporary Help (Augment Staff)	50,000	10,000	
3,500	0	15,000	23,500	Auditing	15,000	15,000	
1,371	4,652	1,450	2,184	Dues/Taxes	3,000	2,000	
125	6,350	5,000	36,000	Legal Services	5,000	5,000	
6,730	10,419	12,000	9,480	Liability & Property Insurance	13,800	13,800	
1,308	0	2,000	2,000	Licenses	2,000	2,000	
				Project Maintenance		34,152	
110,733	49,612	65,000	65,000	Recurring Maintenance	65,000	30,330	
				General Maintenance		15,000	
8,828	12,624	6,500	7,046	Chemicals	9,000	9,000	
1,622	825	700	700	Notices	700	700	
608	926	500	537	Payroll Service	550	550	
1,088	7,257	5,000	2,500	Professional Services	5,000	6,000	
3,375	3,750	3,750	3,750	Sanitary District Use Charges	3,750	3,750	
14,513	10,157	12,000	12,000	Utilities	12,000	12,000	
10,103		0		Watershed	0	0	
200,362	164,268	190,800	227,965	TOTAL MATERIALS & SERVICES	239,900	248,982	
				CAPITAL OUTLAY			
4,728,223		2,000	0	Capital Outlay (Forest/Meters/Road)	0	0	
4,728,223	0	2,000	0	TOTAL CAPITAL OUTLAY	0	0	
5,142,360	372,588	418,950	483,912	TOTAL OPERATING EXPENDITURES	488,264	497,346	
				INTERFUND TRANSFERS			
0		0	0	Transfer to Capital Fund	0	0	

0	0	0	0	TOTAL INTERFUND TRANSFERS	0	0	
-				DEBT SERVICE			
16,855	17,023	17,023	17,194	IFA Water Plant Upgrade - Principal	17,365	17,365	
3,917	3,749	3,749	3,578	IFA Water Plant Upgrade - Interest	3,407	3,407	
20,772	20,772	20,772	20,772	TOTAL DEBT SERVICE	20,772	20,772	0
5,163,132	393,360	439,722	504,684	TOTAL GENERAL FUND EXPENDITURES	509,036	518,118	
CONTINGENCY	4 A ENDING BAI	LANCE					
		62,843	0	Contingency	84,839	86,353	
149,616	114,513	16,636	132,221	Unappropriated Balance	(60,445)	1,765	
149,616	114,513	79,478	132,221	TOTAL CONTINGENCY & UNAPP BAL (ENDING)	24,395	88,118	
5,312,748	507,873	519,200	636,905	TOTAL REQUIREMENTS	533,431	606,236	

ADMINISTRATIVE SERVICES (CONTRACTORS)	BUDGET	STAFF HOURS	
Jigsaw - Financial & Accounting Services	\$ 38,500		
QuickBooks Online - Subscription Fee	\$ 2,000		
HD Fowler (Meters) - Software License Fee	\$ 1,700		
gWorks UBMax Billing	\$ 1,022		
Asset Management System - Subscription Fee	\$ 2,600	32 hrs over 4 months	
CS&S - Data Backup	\$ 996		
Printer	\$ 3,250	1 hr	
Security Software & Remote Access on PC, Laptop and 1			
firewall (to replace router)	\$ 1,800		
IT Services/Support Agreement (with toner for printer)	\$ 2,400		
Web Site Support (including initial build)	\$ 3,488		
Project - Creating e-Filing System and store files	\$ 5,000		
Structure	\$ 10,000		
TOTAL	\$ 72,756	33.00	Hours

_ _ _

- -

RECURING MAINTENANCE (CONTRACTORS)	В	UDGET
General - Parts, Etc.	\$	3,000
Alexin - Annual	\$	3,500
Branom Instrument Co.	\$	1,700
Ferguson Waterworks	\$	10,000
Starlink	\$	1,680
Jackson Oil - Fuel for Trucks	\$	1,700
McEwan Construction - Pond Scooping	\$	5,000
USA Bluebook - Labs	\$	3,000
Utility Services - Leak Detection	\$	750
TOTAL	\$	30,330

15,000

\$

PROJECT MAINTENANCE (CONTRACTORS)		BUDGET	STAFF HOURS	
Deferred: Hach TU5300 & pH Sensor & Heater/Vent Fan in Chemical Room	\$	4,300		
Deferred: Vent fan for Membrae Filter Room	\$	1,000]
Deferrd: Computer Systems & Mechanical Upgrade for Plant and OHA Reporting	\$	1,600	8 hrs	
Deferred: Install Asbury Pump	\$	1,608	6 hrs	
Deferred: Heat and ventillation units at water plant	\$	2,144	8 hrs	1
Asbury Creek Intake relocation project - Build			12 hrs week for 2.5 months	S
Inventory of all service lines in district for lead	\$	3,500	24 hrs]
Replacement of identified lead lines	\$	20,000	24 hrs	1
Prep for OHA Audit*			8 hrs week for 8 weeks	1
	Lc	ong Range Plan		1
Roof for Water Plant	ne	xt year		
TOTAL	\$	34,152	254.00	hοι

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT FISCAL YEAR 2024-25 PROPOSED BUDGET CAPITAL FUND

FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24		FY 2024-25	FY 2024-25	FY 2024-25
ACTUAL	ACTUAL	ADOPTED	ESTIMATED		PROPOSED	VERSION 1	VERSION 2
				RESOURCES	L I		
BEGINNING FU	IND BALANCE						
99,991	118,977	75,828	40,317	Undesignated Balance	66,451	66,451	
99,991	118,977	75,828	40,317	TOTAL BEGINNING BALANCE	66,451	66,451	
REVENUE							
18,986	38,340	13,163	26.134	Systems Development Charges	13,444	13,444	
18,986	38,340			TOTAL REVENUE	13,444	13,444	
INTERFUND TH							
0	0	0	0	Transfer From General Fund	0	0	
0	0			TOTAL INTERFUND TRANSFERS	0	0	
10.000	20.240	10 100	00 104		10.444	12 444	
18,986	38,340	13,163	26,134	TOTAL REVENUE	13,444	13,444	
118,977	157,317	88,991	66,451	TOTAL RESOURCES	79,895	79,895	
				REQUIREMENTS			
EXPENDITURE	S						
				CAPITAL OUTLAY			
				Water Plant IT infrastructure Upgrade	50,000	50,000	
	117,000			Meters Replacement Total Capital Outlay	50,000	50.000	
0	117,000	0	0		50,000	50,000	
0	117,000	0	0	TOTAL EXPENDITURES	50,000	50,000	
CONTINGENC	/ & UNAPPROF	PRIATED BAL	ANCE				
0	0	88,990		Contingency	25,000	25,000	
0	0	88,991		Total Contingency	25,000	25,000	
118,977	40,317		66,451	UNAPPROPRIATED BALANCE	4,895	4,895	
118,977	40,317	88,991	66 /51	TOTAL CONTINGENCY & UNAPP. ENDING BALANCE	29,895	29,895	
110,977	40,317	00,991	00,431	TOTAL CONTINUENCE & UNAFF. ENDING DALANCE	29,095	29,095	
118,977	157,317	88,991	66,451	TOTAL REQUIREMENTS	79,895	79,895	

FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24	FOREST FUND	FY 2024-25	FY 2024-25	FY 2024-25
ACTUAL	ACTUAL	BUDGET	PROJECTED	BEGINNING BALANCE	PROPOSED	VERSION 1	VERSION 2
				RESOURCES			
EGINNING FU	ND BALANCE						
	15,582	409,103	189,259	Unrestricted Balance	414,388	270,525	
				Restricted Balance		75,000	
20,000				Earnest Money	0	0	-
20,000	15,582	409,103	189,259	TOTAL BEGINNING BALANCE	414,388	345,525	
EVENUE							
940,000	53,936	776,626	436,664	ARPA Grant Reimbursement	481,800	481,800	
		30,000		Safe Drinking Water Revolving Loan Fund Reimbursement	30,000	30,000	
	303,251	0	21,725	Private Donations	0	0	
			90,000	Hollis Foundation Grant		0	
				Cell Tower	100	100	
		14,625 13,647 Interest on LGIP Account		Interest on LGIP Account	10,360	5,866	
940,000	357,187	821,251	562,036	TOTAL REVENUE	522,260	517,766	
960,000	372,769	1,230,354	751,295	TOTAL RESOURCES	936,648	863,291	
				REQUIREMENTS			
XPENDITURE	S						
IATERIALS &	SERVICES						
		2,335	2,550	ODF - Fire Protection	2,600	2,600	
		4,500	6,430	Legal/ Land Use	13,500	13,500	
	6,000	6,000	6,000	Finance Mgmt	6,300	6,300	
	47,429	40,836	42,190	Project Management	4,500	4,500	
			10,000	Road Management Consulting	55,000	55,000	
	55,019	45,029	44,912	Forest Management Consulting	8,500	8,500	
			10 1 10	Road Maintenance Supplies - Rock	32,852	32,852	

			70,000	Other Road Maintenance/Services	110,000	110,000	
				Land Restoration	14,000	14,000	
	46,549	48,258	39,892	Pre-Commercial Thinning	0	0	
940,000				Land Acquisition	0	0	
	5,850			Conservation Planning	0	0	
			222	Miscellaneous	1,500	1,500	
940,000	160,847	146,958	234,344	TOTAL MATERIALS & SERVICES	248,752	248,752	
CAPITAL OUTL	AY				-		
	22,663	638,899	52,666	Road Construction	175,000	175,000	
			35,000	Road Decommissioning	95,000	95,000	
0	22,663	638,899	87,666	TOTAL CAPITAL OUTLAY	270,000	270,000	
NTERFUND TR	ANSFERS						
			78,310	Transfer to General Fund (Forest Expense pre-purchase)			
		15,000	4,700	Transfer to General Fund (Audit)	0	3,000	
		13,104	750	Transfer to General Fund (staff time for property mgmt.)	5,568	3,000	
0	0	28,104	83,760	TOTAL INTERFUND TRANSFERS	5,568	6,000	
940,000	183,510	813,961	405,770	TOTAL EXPENDITURES	524,320	524,752	
CONTINGENCY	AND UNAPPRO	OPRIATED BAL	ANCE				
0	0	421,393	0	Contingency	200,000	87,459	
				Restricted Balance		75,000	
20,000	189,259	(5,000)	345,525	Unappropriated Balance	212,328	176,081	
20,000	189,259	416,393	345,525	TOTAL CONTINGENCY & UNAPP. BAL (ENDING)	412,328	338,539	
960,000	372,769	1,230,354	751,295	TOTAL REQUIREMENTS	936,648	863,291	

KEY ASSUMPTIONS

A. WATER GENERAL FUND

* Interfund Transfer: \$78,310 transferred from Forest Fund to repay pre-purchase expenses from General Fund

* Connections: 2 new connections in FY2024-2025, 3 connections annually thereafter

* Expense Allocation with Sanitary: 55% in FY2024-2025, 57% annually thereafter

* Inflation factor: 2.3% in FY2024-2025, 2.1% in FY2025-2026, 2.0% in FYs 2026-2028

* Contingency: Target is 2 months of operating expenditures

* Key Changes in Expenditures:

- Upgrade, secure and support the District's Administrative/Business data and computer/internet&web systems

- Increase personnel costs to compensate for on-call time which has never been paid

- Assumes 2 years of operational projects required to address work that has been deferred for 5-7 years

* Rates (usage + debt surcharge): FY2024-2025 Increase 3.7% for FY2024-2025 and annually thereafter at 4%

* Excess Uage Fees: FY2024-2025 Increase from \$20,000 to \$45,000 (fee increase by 125%) and then increase annually at 4%

	REV	ENUE		EXCESS USAGE TIERS AND PRICING										
	Quarterly	Total	Cummulative Pricing at each tier if maximum usage at that tier											
	Rate per	Excess		Tier 1	8,001-			Tier 3	Tier 4		Tier 5			
	hookup	Use Fees	5,00	01-8,000		12,000	12,	001-16,000	16	,001-25,000	Over 25,000			
2023-2024	\$184	\$20,000	\$	7.50	\$	30.00	\$	200.00	\$	810.00	\$15 / 100 gal	CURRENT		
2024-2025	\$191	\$45,000	\$	16.80	\$	67.40	\$	450.00	\$	1,822.50	\$33.75 / 100 gal			
2025-2026	\$199	\$47,325	\$	17.47	\$	70.10	\$	468.00	\$	1,895.40	\$35.10 / 100 gal			
2026-2027	\$207	\$48,746	\$	18.17	\$	72.90	\$	486.72	\$	1,971.22	\$36.50 / 100 gal			
2027-2028	\$216	\$50,696	\$	18.90	\$	75.82	\$	506.19	\$	2,050.06	\$37.96 / 100 gal			

NOTE: Sale of Surplus Water will be pursued to help offset operations costs.

B. CAPITAL FUND

FY2024-2025: \$50,000 for Upgrade to the Water Plant's Information Technology Infrastructure **FY2026-2027**:

* \$70,000 for Membrane Replacement (to be paid with a \$20,000 transfer from General Fund)

* \$20,000 for Preliminary Design of South End Water Storage Tank (to be paid with Grant)

FY2032-2033: \$280,000 for South end Water Storage Tank

C. FOREST FUND - Long Range Plan developed by Watershed Finance Committee - Forest Management Committee

* Interfund Transfer: \$78,310 transferred to General Fund to repay pre-purchase expenses from General Fund

* Inflation factor: 2.3% in FY2024-2025, 2.1 % in FY2025-2026, 2.0% in FYs 2026-2028

* Contingency: Target is 2 months of operating expenditures

* HOLLIS Grant: restricted after 12-31-24 and only interest can be spent.

* Expense Reimbursment FY2024-2026: Majority of expenses reimbursed with ARPA funds

* Taxes FY2025-2030: \$200,000 5 year local option levy (needs to be a ballot measure on November 2024 ballot)

													013	
	2021-22	2022-23	2023-24	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
3.533	ACTUAL	ACTUAL	BUDGET	PROJECTED										
ASSUMPTIONS						4.020%	3.953%	3.967%	3.980%	3.993%	4.006%	4.018%		
SD IGA % : PERSONNEL + ALLOC	57.0%	57.0%	57.0%	57.0%	55.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%
GENERAL INFLATION	7.0%	7.0%	6.0%	3.2%	2.3%	2.1%	2.0%	2.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
TOTAL HOOKUPS	296	303	305	305	307	310	313	316	319	322	325	328	331	334
3/4 inch	284	291	293	293	295	298	301	304	307	310	313	316	319	322
1 inch	12	12	12	12	12	12	12	12	12	12	12	12	12	12
Change in 3.4 inch Hookups	2	2	2	5	2	3	3	3	3	3	3	3	3	3
Change in 1 inch Hookups	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Systems Development Charge*	5,996	6,390	6,581	6,581	6,713	6,854	6,991	7,130	7,416	7,712	8,021	8,342	8,675	9,022
Excess usage Charge % of User Fees*	15.0%	8.4%	8.4%	9.75%	20.9%	20.6%	20.6%	20.5%	20.4%	20.3%	20.2%	20.1%	20.1%	20.0%
WD Quarterly User Rates - 3/4 inch	171	175	184	184	191	199	207	216	225	234	244	254	265	276
WD Quarterly User Rates - 1 inch	225	224	224	224	232	242	252	262	273	285	297	310	323	337
3/4 inch Usage Charges	153	158	167	167	174	182	190	199	208	217	227	237	248	259
1 inch Usage charges	207	207	207	207	215	225	235	245	256	268	280	293	306	320
Debt service surcharges	18	17	17	17	17	17	17	17	17	17	17	17	17	17
Annual increase - Total	1.2%	2.3%	5.1%	0.0%	3.7%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
Annual increase - Usage chg. Only	37.1%	0.0%	0.0%	0.0%	4.0%	4.8%	4.7%	4.7%	4.7%	4.7%	4.7%	4.7%	4.7%	4.7%
BEGINNING BALANCE	187,773	149,576	119,057	114,513	132,221	88,118	73,878	64,949	83,283	103,748	126,482	151,633	179,356	49,817
REVENUE														
USER FEES	181,966	182,842	201,703	205,660	214,944	227,728	235,694	246,300	257,384	268,966	281,069	293,717	306,935	320,747
EXCESS USAGE CHARGES	27,222	15,367	17,000	20,000	45,000	46,809	48,659	50,590	52,603	54,704	56,895	59,181	61,566	64,054
FEE SURCHARGE FOR DEBT	17,785	17,834	20,740	20,740	20,808	21,080	21,284	21,488	21,692	21,896	22,100	22,304	22,508	22,712
SD IGA REVENUE	139,755	128,774	157,500	170,108	181,450	185,831	189,548	193,339	201,072	209,115	217,480	226,179	235,226	244,635
TRANSFER FROM FOREST FUND			28,104	83,760	6,000	6,126	6,249	6,373	6,628	6,894	7,169	7,456	7,754	8,064
GRANT/LOAN PROCEEDS	0	0	0	0	0	0	20,000	0	0	0	0	0	40,000	
OTHER	4,758,247	13,440	3,200	22,124	5,813	5,935	6,054	6,175	6,422	6,679	6,946	7,224	7,513	7,813
TOTAL REVENUE	5,124,975	358,257	428,247	522,392	474,015	493,510	527,487	524,265	545,802	568,253	591,660	616,062	681,502	668,026
TOTAL RESOURCES	5,312,748	507,833	547,304	636,905	606,236	581,628	601,366	589,213	629,085	672,001	718,142	767,695	860,858	717,843

													014	
3.533	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2023-24 PROJECTED	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
EXPENDITURES														
PERSONNEL														
SALARY/WAGE	146,608	134,385	135,000	173,869	152,893	156,104	159,226	162,410	168,907	175,663	182,690	189,997	197,597	205,501
TAXES &BENEFITS	67,167	73,934	91,150	82,078	95,471	97,476	99,425	101,414	105,470	109,689	114,077	118,640	123,386	128,321
TOTAL PERSONNEL	213,775	208,319	226,150	255,947	248,364	253,580	258,651	263,824	274,377	285,352	296,766	308,637	320,983	333,822
MATERIALS & SERVICES														
ALLOCABLE EXPENSES	36,458	57,698	61,900	53,268	89,700	72,440	73,889	75,367	78,381	81,516	84,777	88,168	91,695	95,363
SD FACILITIES USE	3,375	3,750	3,750	3,750	3,750	3,829	3,905	3,983	4,143	4,308	4,481	4,660	4,846	5,040
WATERSHED	10,103	0	0		0	0	0	0	0	0	0	0	0	0
MAINTENANCE	110,773	49,612	65,000	65,000	79,482	79,482	60,000	61,200	63,648	66,194	68,842	71,595	74,459	77,438
CHEMICALS	8,828	12,624	6,500	7,046	9,000	9,189	9,373	9,560	9,943	10,340	10,754	11,184	11,631	12,097
UTILITIES	14,513	10,157	12,000	12,000	12,000	12,252	12,497	12,747	13,257	13,787	14,339	14,912	15,509	16,129
GEN'L & ADMINISTRATIVE	16,352	30,428	41,650	86,901	55,050	56,206	57,330	58,477	60,816	63,248	65,778	68,410	71,146	73,992
TOTAL MATERIALS & SERVICES	200,402	164,269	190,800	227,965	248,982	233,398	216,994	221,334	230,187	239,395	248,971	258,929	269,287	280,058
CAPITAL OUTLAY	4,728,223		2,000		0	0	0	0	0	0	0	0	0	0
TOTAL OPERATING EXPENDITURES	5,142,400	372,588	418,950	483,912	497,346	486,977	475,645	485,158	504,565	524,747	545,737	567,566	590,269	613,880
TRANSFER TO CAPITAL FUND	0	0	0		0	0	40,000	0	0	0	0	0	200,000	0
DEBT SERVICE	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772
TOTAL EXPENDITURES	5,163,172	393,360	439,722	504,684	518,118	507,749	536,417	505,930	525,337	545,519	566,509	588,338	811,041	634,652
CONTINGENCY & ENDING BALANCE														
CONTINGENCY			62,843	0	86,353	70,000	60,000	70,000	87,556	90,920	94,418	98,056	101,840	105,775
DESIGNATED RESERVES														
UNDESIGNATED	149,576	114,473	44,740	132,221	1,765	3,878	4,949	13,283	16,192	35,563	57,215	81,300	(52,023)	(22,584)
TOTAL ENDING BALANCE	149,576	114,473	107,582	132,221	88,118	73,878	64,949	83,283	103,748	126,482	151,633	179,356	49,817	83,191
TOTAL REQUIREMENTS	5,312,748	507,833	547,304	636,905	606,236	581,628	601,366	589,213	629,085	672,001	718,142	767,695	860,858	717,843
END BAL OVER/(UNDER) BEG BAL	(38,197)	(35,103)	(11,475)	17,708	(44,103)	(14,240)	(8,930)	18,335	20,465	22,734	25,151	27,723	(129,539)	33,374

ARCH CAPE WATER DISTRICT

ARCH CAPE WATER DISTRICT													015		
	WATER DI	STRICT - CAPIT	AL FUND												
	Act	Act	Budget	EOYP											
	2021-22	2022-23	2023-24	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33		
RESOURCES															
BEGINNING BALANCE	99,991	118,977	75,828	40,317	16,450	29,875	50,436	21,408	42,799	65,046	88,183	112,246	137,271		
REVENUE															
SDC REVENUE	18,986	38,340	13,162	26,133	13,425	20,561	20,972	21,391	22,247	23,137	24,062	25,025	26,026		
OTHER REVENUE															
TOTAL REVENUE	18,986	38,340	13,162	26,133	13,425	20,561	20,972	21,391	22,247	23,137	24,062	25,025	26,026		
TRANSFER FROM GENERAL FUND	0	0	0	0	0		40,000	0	0	0	0	0	200,000		
TOTAL RESOURCES	118,977	157,317	88,990	66,450	29,875	50,436	111,408	42,799	65,046	88,183	112,246	137,271	363,297		
REQUIREMENTS															
EXPENDITURES									1	1	1				
WATER SOURCE ASSESSMENT															
PLANT - I.T. UPGRADE				50,000											
MEMBRANE REPLACEMENT							70,000								
SECOND WATER SOURCE															
STORAGE PLNG : PRELIM DESIGN							20,000								
TRUCK															
SOUTH RESERVOIR													280,000		
METER REPLACEMENT		117,000													
OTHER															
TOTAL EXPENDITURES	0	117,000	0	50,000	0	0	90,000	0	0	0	0	0	280,000		
	110 077	40 217	00 000	16 450	20.975	E0 426	21 /00	42 700	65 046	00 100	112 246	127 271	02 207		
ENDING BALANCE TOTAL REQUIREMENTS	118,977 118,977	40,317 157,317	88,990 88,990	16,450 66,450	29,875 29,875	50,436 50,436	21,408 111,408	42,799 42,799	65,046 65,046	88,183 88,183		137,271 137,271	83,297 363,297		

	2022-23	2023-24	2023-24																	
340535	ACTUAL	BUDGET	PROJECTED	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39	2039-40	2040-41
ASSUMPTIONS																				
Interest				3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Inflation			3.20%	2.30%	2.10%	2.00%	2.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
UNRESTRICTED BALANCE	15,582	409,103	189,259	270,525	176,080	190,148	212,056	212,135	211,994	191,708	129,983	84,571	32,896	(22,423)	(81,567)	(144,736)	(212,130)	(307,724)	(381,444)	(463,477)
RESTRICTED BALANCE (Hollis Funds)				75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
BEGINNING BALANCE	15,582	409,103	189,259	345,525	251,080	282,371	293,811	295,063	295,126	277,747	216,568	168,641	117,297	62,326	3,542	(59,252)	(126,258)	(218,056)	(294,752)	(376,351)
REVENUE																				
INTEREST		14,625	13,647	5,866	3,032	8,471	8,814	8,852	8,854	8,332	6,497	5,059	3,519	1,870	106	(1,778)	(3,788)	(6,542)	(8,843)	(11,291)
PRIVATE DONATIONS	303,251		21,725																	
LOCAL OPTION LEVY					40,000	40,000	40,000	40,000	40,000											
GRANT/LOAN PROCEEDS	53,936	806,626	526,664	511,800	91,600	3,500														
CELL TOWER				100																
OTHER TOTAL REVENUE	357.187	821,251	562.036	517,766	134,632	51,971	48,814	48,852	48,854	8,332	6,497	5,059	3,519	1,870	106	(1,778)	(3,788)	(6,542)	(8,843)	(11,291)
TOTAL RESOURCES	372,769	1,230,354	751,295	863,291	385,712	334,342	342,626	343,915	343,980	286,079	223,065	173,701	120,816	64,195	3,648	(61,030)	(130,046)	(224,598)	(303,594)	(387,641)
EXPENDITURES																				
MATERIALS & SERVICES									1											
ODF - Fire Protection		2,335	2,550	2,600	2,660	2,716	2,770	2,825	2,938	3,056	3,178	3,305	3,437	3,575	3,718	3,867	4,021	4,182	4,350	4,524
Legal/ Land Use		4,500	6,430	13,500	1,421	1,463	1,492	1,522	1,583	1,646	1,712	1,781	1,852	1,926	2,003	2,083	2,166	2,253	2,343	2,437
Finance Mgmt	6,000	6,000	6,000	6,300	6,600	5,751	4,637	4,730	4,919	5,116	5,320	5,533	5,754	5,985	6,224	6,473	6,732	7,001	7,281	7,572
Project Management	47,429	40,836	42,190	4,500																
Road Management Consulting			10,000	55,000	5,000															
Forest Management Consulting	55,019	45,029	44,912	8,500	4,000	15,667	15,980	16,300	16,952	17,630	18,335	19,069	19,831	20,625	21,450	22,308	23,200	24,128	25,093	26,097
Update Mgmt Plan (Per FLP Contract)																				
Road Maintenance			70,000	110,000	10,000	7,119	14,712	15,153	15,608	33,131	16,588	17,055	17,567	18,094	18,638	19,196	40,136	20,365	20,976	21,605
Road Maintenance Supplies			12,148	32,852						-										
Land Restoration			12,110	14,000	10,000															
PreCommercial Thinning	46,549	48,258	39,892	14,000	10,000				15,644											
_	-	40,230	35,652						13,044											
Conservation Planning	5,850		222	1 500	4 5 3 5	1.567	1 500	1 (20)	1.005	1 762	1.024	1 007	1 000	2.052	2.145	2 224	2 220	2 442	2 5 0 0	2 6 1 0
Miscellaneous TOTAL MATERIALS & SERVICES	160.847	146,958	222	1,500 248,752	1,535 41.215	1,567 34,282	1,598 41,190	1,630 42,160	1,695 59,339	1,763 62.342	1,834 46,967	1,907 48.650	1,983 50,425	2,062 52,267	2,145 54,178	2,231 56.157	2,320 78.576	2,413 60.342	2,509 62,552	2,610 64.844
	160,847	146,958	234,344	248,/52	41,215	34,282	41,190	42,160	59,339	62,342	46,967	48,650	50,425	52,267	54,178	56,157	/8,5/6	60,342	62,552	64,844
CAPITAL OUTLAY	22,663	620.000	52.000	175.000	25.000															
Road Construction Road Decommissioning	22,003	638,899	52,666 35,000	175,000 95,000	25,000 31,000															
	22.002	C20 000				0	0	0	0	0			0	0	•	0	0		0	•
TOTAL CAPITAL OUTLAY	22,663	638,899	87,666	270,000	56,000	U	U	U	U	U	0	0	U	0	U	U	U	0	U	U
INTERFUND TRANSFERS																				
Transfer to General Fund (Forest Expense pre-purchas	se)		78,310																	
Transfer to General Fund (Audit)		15,000	4,700	3,000	3,063	3,124	3,187	3,314	3,447	3,585	3,728	3,877	4,032	4,194	4,361	4,536	4,717	4,906	5,102	5,306
Transfer to General Fund (Property Management)		13,104	750	3,000	3,063	3,124	3,187	3,314	3,447	3,585	3,728	3,877	4,032	4,194	4,361	4,536	4,717	4,906	5,102	5,306
TOTAL INTERFUND TRANSFERS	0	28,104	83,760	6,000	6,126	6,249	6,373	6,628	6,894	7,169	7,456	7,754	8,064	8,387	8,723	9,071	9,434	9,812	10,204	10,612
TOTAL EXPENDITURES	183,510	813,961	405,770	524,752	103,341	40,531	47,563	48,789	66,233	69,511	54,423	56,404	58,490	60,654	62,900	65,229	88,010	70,154	72,756	75,457
CONTINGENCY & UNAPPROPRIATED BALANCE																				
CONTINGENCY		421,393	0	87,459	17,224	6,755	7,927	8,131	11,039	11,585	9,071	9,401	9,748	10,109	10,483	10,871	14,668	11,692	12,126	12,576
RESTRICTED BALANCE			0	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
UNAPPROPRIATED BALANCE		(5,000)	345,525	176,080	190,148	212,056	212,135	211,994	191,708	129,983	84,571	32,896	(22,423)	(81,567)	(144,736)	(212,130)	(307,724)	(381,444)	(463,477)	(550,674)
TOTAL CONTINGENCY & BALANCES	0	416,393	345,525	338,539	282,371	293,811	295,063	295,126	277,747	216,568	168,641	117,297	62,326	3,542	(59,252)	(126,258)	(218,056)	(294,752)	(376,351)	(463,098)
TOTAL REQUIREMENTS	183,510	1.230.354	751,295	863,291	385,712	334,342	342,626	343,915	343,980	286.079	223,065	173,701	120,816	64,195	3,648	(61.030)	(130.046)	(224,598)	(303,594)	(387.641)
																10 477	((270
END BAL OVER/(UNDER) BEG BAL	(15,582)	7,290	156,266	68,014	106,291	103,664	83,006	82,990	65,752	24,860	38,659	32,726	29,430	25,964	22,315	18,477	(5,926)	12,973	5,093	379
													0	U	(0)	0	0	0	0	0