

**Arch Cape Sanitary District**  
**Board Meeting Minutes**  
February 16, 2023

Pursuant to notice posted, a regular meeting Board of Directors was held at the Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Darr Tindall, President, Debra Birkby, Vice-President, Director Heather Newman; Staff: Matt Gardner, Interim Manager, Teri Fladstol, Jigsaw Consulting Services.

Call to Order at 8:04 pm by Darr Tindall

Public Comments: Heather expressed desire to alternate Sanitary meetings with Water meetings.

Agenda Approval: – Motion made by Debra Birkby to accept agenda as presented; Second by Heather; Motion Carried.

Consent Agenda: Motion made by Debra Birkby; Second by Heather Newman, Motion Carried.

Old Business: Regarding the Webb Lift, no new news at this time.

LGIP Account: Good at this time, Paperwork processed, and permissions given.

OR Operator Solution contract needed for Sanitary district, Motion by Debra Birkby for approval of contract as presented in packets, Second by Heather Newman, motion carried

New Business: Board positions 1, 4 and 5 vacant, elections to be held in May, Please encourage others to get involved, other opinions are important.

Bank update: necessary paperwork has been signed and processed for the transition taking place as Columbia Bank sale takes place on 2/24/2023 and our accounts will be moved to First Security Bank effective 2/27/2023.

Teri Fladstol reported the current schedule and positions available for the 2023 Budget Committee. Notices will be posted on the website, office and at the mailboxes. April 20<sup>th</sup> is the proposed 1<sup>st</sup> meeting - see schedule in the Board packet. Will verify with previous committee members and Buffy Simmons, Chair, then provide an update once the dates are final.

**Reports:**

Accounts Receivable: Teri Fladstol status is good.

Interim Manager Report: Any questions from Board? Discussion on the membranes and process, understanding that Matt will continue to work with Curt McLeod to present items that need to be addressed over the next few months, first steps in our budgeting, capital needs and so forth as we move forward in these processes.