

# Arch Cape Domestic Water District Board Meeting Minutes

February 15, 2024

Pursuant to notice posted, a regular meeting of the Board of Directors was held via Zoom Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Bill Campbell, Chair, Directors: Bob Cerelli, Chris Mastrandrea [Excused], Tevis Dooley, Sam Garrison; Staff: Matt Gardner, District Manager and Teri Fladstol, Administrative Assistant. Public: Joe Sherman, J Bettis, John Mersereau

Call to Order at 6:47 pm by Bill Campbell

Conflict of Interest Declarations: None

Public Comments: None

Agenda Approval: Motion made by Bob Cerelli to accept agenda as presented; Second by Sam Garrison; Motion Carried.

Accept January Minutes: Motion made by Tevis Dooley to accept minutes as presented; Second by Sam Garrison; Motion Carried.

Financial & Administrative Reporting: Formatting of reports is continuing; we expect to have a format by March – no questions or comments. Forest Accounting Worksheet was reviewed denoting details of January transactions.

Treasurer's Report: Status is good.

Audits Update & Implementing Board: Tom Mattia has been on this with the auditors and has gotten the FY 2022 done in draft form and we are ready to look at those drafts now. We will sign the necessary documents to keep things moving forward.

Amend Polices & Rules (Action):

Personnel Policies updates to an OR Victim of Bias law that took effect on January 1, 2024. We also looked at time keeping and bereavement policy per SDAO.

Public Hearing on Personnel & Policies Opened 6:55 / Closed with no comments 6:56.

Motion from Board to accept recommended amendments to Personnel Policies & Procedures #14-02WD by Tevis Dooley; Second by Bob Cerelli; Discussion and clarification to the policy was reviewed in the Board Packet, with 'strike-out' being the items removed; red print being the items added. Motion Carried.

Call to order a joint meeting of the District Board of Directors and Local Contract Review Board at 7:00 pm.

Public Hearing regarding Resolution #24-0216 WD opened at 7:01 / closed at 7:02.

Sam Garrison moved to adopt Resolution #24-0216 WD on behalf of Arch Cape Domestic Water Supply District and on behalf of the District's Local Contract Review Board. Second by Bob Cerelli; Motion Carried  
Adjournment of the joint meeting at 7:05 pm

Upcoming Events in March: March 2<sup>nd</sup> Community Forum, Wednesday – see calendar.

Budget Committee members – Mike Wodtke [non-voting resident]; Chris Anderson to replace [Darr Tindall will visit with Chris to confirm].

Staff Report & Correspondence for Action:

Matt Gardner asked for questions on the Staff Report – no further comments.

Tevis: Received email from Richard Gibson stating that they are not going to pursue the interconnect at this point due to no funding.

Bob: None

Sam: None

Bill: Community Forum via Zoom was well received and the understanding of how we got to where we are and the direction we are headed. Tevis stated there were new people, which was nice and there was a general consensus leaning toward a levy. Matt mentioned that most participants engaged and asked a lot of questions, clarified issues – it was a great session. Next one is March 2<sup>nd</sup>, 10:00 am at the Firehall.

We have a contract with Vincent Brothers Construction to do the roadwork and they can start soon, based on moisture content, it is expected to be done over a two-year period with an end date of January 2026. This includes road upkeep and decommissioning of certain roads so this being in place is a great step forward.

Mark Morgan is now under contract for the Forestry Consultant and will be taking Ben Hayes' place. We have been working and will have updates in the coming weeks.

Adopt Governance Section of Multi-Resource Management Plan, Public Comment open related to the amended governance section; there being no comments, Tevis Dooley motioned to adopt the proposed amendment to replace the Governance section of the Multi-Resource Resource Management Plan. Second by Sam Garrison. Motion carried.

March Meeting:

Community Forum on March 2<sup>nd</sup> and we will discuss exploring local option levy for November ballot.

Other Items

Public Comments: None

There being no further business, Motion by Sam Garrison to adjourn the meeting. Second by Bob Cerelli, Motion Carried. Meeting adjourned at 7:17 pm.

Respectfully Submitted

Attest:

Teri Fladstol, Secretary

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Bill Campbell, President