

FORM
LB-1**NOTICE OF BUDGET HEARING**

A public meeting of the Arch Cape Domestic Water Supply District will be held on May 21, 2026 at The Fire Hall, 72979 Hwy 101, Arch Cape, OR 97102. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2026 as approved by the Arch Cape Domestic Water Supply District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 32065 E Shingle Lane, Arch Cape, OR 97102, between the hours of 8:00 a.m. and 4:30 p.m. or online at www.archcapewater.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as preceding year.

Matt Gardner
Contact Person

Director of Operations
Title

mattgardneractuil@gmail.com
Contact Person E-Mail

TOTAL OF ALL FUNDS	Actual Amount 2024-25	Adopted Budget This Year 2025-26	Approved Budget Next Year 2026-27
Beginning Fund Balance/Net Working Capital	567,760	561,354	670,847
Fees, Licenses, Permits, Fines, Assessments & Other Service	507,170	529,263	571,415
Federal, State and all Other Grants, Gifts, Allocations and	509,800	701,480	523,950
Revenue from Bonds and Other Debt	0	10,000	202,500
Interfund Transfers / Internal Service Reimbursements	145,622	3,000	233,500
All Other Resources Except Current Year Property Taxes	0	0	0
Current Year Property Taxes Estimated to be Received	0	0	0
Total Resources	1,730,352	1,805,097	2,202,212
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	247,431	282,712	260,825
Materials & Services	534,484	424,005	542,246
Capital Outlay	298,750	530,000	562,045
Debt Service	20,772	20,772	40,852
Interfund Transfers	145,622	3,000	233,500
Contingencies	131,646	198,501	270,000
Special Payments	0	0	
Unappropriated Ending Balance and Reserved for Future Expenditure	351,647	346,108	292,744
Total Requirements	1,730,352	1,805,098	2,202,212
FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR			
Name of Organizational Unit or Program			
FTE for that unit or program			
District Manager	93,668	100,000	100,000
Operator	58,557	86,790	70,000
FTE	2	2	2
Total Requirements	152,225	186,790	170,000
Total FTE	2	2	2
STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *			
PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2026-27	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy			
Local Option Levy			
Levy For General Obligation Bonds			
STATEMENT OF INDEBTEDNESS			
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1	
General Obligation Bonds			
Other Bonds			
Other Borrowings	353,124		
Total	353,124		

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

RESOLUTION No. 26-0501 WD
RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Arch Cape Domestic Water Supply District hereby adopts the budget for fiscal year 2026-2027 in the total amount of \$2,202,212.* This budget is now on file at 32065 E. Shingle Mill Lane, Arch Cape, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2026, for the following purposes:

<u>General Fund</u>		<u>Forest Fund</u>	
Personnel Services	260,825	Materials & Services	169,271
Materials & Services	372,975	Capital Outlay	0
Capital Outlay	0	Debt Service	0
Debt Service	40,852	Interfund Transfer	4,000
Interfund Transfer	229,500	Contingency	120,000
Contingency	90,000	Restricted Balance	66,977
Unappropriated Fund Balance	87,702	Unappropriated Fund Balance	99,959
Total.....	1,081,854	Total.....	460,207
<u>Capital Outlay</u>		Total APPROPRIATIONS, All Funds	
Capital Outlay	562,045		1,909,468
Interfund Transfer	0	Total Unappropriated and Reserve Amounts, All Funds	292,744
Contingency	60,000	TOTAL ADOPTED BUDGET	2,202,212
Unappropriated Fund Balance	38,106		
Total.....	660,151		

(*amounts with asterisks must match)

Dated this 21st day of May 2026.


 Owen Dufka (Jun 23, 2026 18:36:34 PDT)

Owen Dufka, President


 Attest: Teri Fladstol, Secretary

Historical Data		Amended Budget This Year Year 2025-26	RESOURCE DESCRIPTION	Budget for Next Year 2026-27		
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2023-24	First Preceding Year 2024-25					
BEGINNING FUND BALANCE						
50,222	54,565	164,986	Undesignated Balance	281,475	281,475	281,475
50,222	54,565	164,986	TOTAL BEGINNING BALANCE	281,475	281,475	281,475
Revenue						
210,764	213,551	231,264	User Fees	205,076	204,624	252,200
17,654	34,932	32,000	Excess Usage Charges	45,000	45,000	37,500
19,802	19,161	20,808	Debt Service Surcharges	20,876	20,808	21,352
160,899	161,410	206,084	Sanitary District IGA Service Charge	187,336	181,450	221,271
0	0	100	Surplus Water Sales	100	100	100
11,101	12,187	3,500	Interest	2,000	2,000	7,500
356	99	0	Miscellaneous			
2,800	3,600	2,500	Meter Connection Fee	2,400	2,400	2,568
0	0	10,000	ARPA Grant Reimbursement			
0	46,588	0	ODOT Grant Revenue (Asbury Creek)	0	0	0
0		0	OR Technical Assistance Grant (Water Master Plan)	50,000	50,000	50,000
0		0	Vehicle Loan Proceeds	42,500	42,500	42,500
0		0	Asbury Waterline Replacement Loan Proceeds	160,000	160,000	160,000
0	145,622	3,000	Transfer from Forest Fund	5,568	6,000	4,000
1,188	1,313	1,313	Cannon View Park Read Agreement	1,313	1,313	1,388
424,564	638,463	510,569	TOTAL REVENUE	722,169	716,195	800,379
474,786	693,028	675,555	TOTAL RESOURCES	1,003,644	997,670	1,081,854

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

Historical Data		Adopted Budget This Year Year 2025-26	RESOURCE DESCRIPTION <u>ADMINISTRATION</u>	Budget for Next Year 2026-27		
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2023-24	First Preceding Year 2024-25					
PERSONNEL SERVICES						
124,571	91,715	100,000	Manager	94,336	94,336	100,000
53,188	8,673	86,790	Operator	58,557	58,557	70,000
15,334	7,571	24,376	Employer Taxes	19,953	19,953	23,000
25,041	20,770	49,836	PERS	40,792	40,792	46,000
9,205	9,404	18,963	Medical Insurance	30,992	30,992	20,500
168	2,568	2,748	Worker's Compensation	3,735	3,735	1,325
227,507	140,701	282,713	TOTAL PERSONNEL SERVICES	248,364	248,364	260,825

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM LB-30

General Fund

Arch Cape Domestic Water Supply District

Historical Data		Adopted Budget This Year 2025-26	RESOURCE DESCRIPTION <u>ADMINISTRATION</u>	Budget for Next Year 2026-27		
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2023-24	First Preceding Year 2024-25					
MATERIALS AND SERVICES						
43,738	86,535	78,512	IGA Administrative	38,400	73,000	73,000
1,208	328	1,000	Clothing Allowance	1,200	1,200	1,000
1,387	317	3,000	Education	3,000	3,000	3,000
1,645	931	1,500	Travel	1,000	1,000	2,000
4,173	3,023	3,250	Office Supplies	3,000	3,000	3,500
2,023	864	2,500	Postage	2,500	2,500	700
0	1,701	0	IGA Legal	6,000	6,000	1,500
6,020	6,642	0	Vehicle & Fuel	6,000	6,000	3,500
430	34,787	100	Shared Temporary Help	50,000	10,000	50,000
0	0	12,123	District Specific Administrative Services	15,000	15,000	13,000
0	300	0	Dedicated Temporary Help	1,500	2,000	
10,800	18,000	9,000	Auditing	15,000	15,000	9,375
2,810	2,889	0	Dues/Taxes	1,500	2,000	3,250
15,690	1,223	3,500	Legal Services	5,000	5,000	3,000
9,480	10,879	12,511	Insurance (Liability & Property)	13,800	13,800	12,500
0	0	0	Meter Connection	0	0	0
0	0	0	Licenses for Operations	2,000	2,000	0
11,645	22,506	40,000	Projects & Related Parts	0	34,152	31,500
0	14,990	25,000	Recurring Operations Maintenance	65,000	30,330	20,000
33,309	43,560	30,000	General Maintenance	0	15,000	30,000
6,479	6,334	6,000	Chemicals	9,000	9,000	6,000
1,214	2,648	0	Notices	700	700	350
497	588	0	Payroll Service	550	550	800
5,788	43,658	1,000	Professional Services	5,000	6,000	88,500
3,750	3,750	0	Sanitary District Use Charges	0	0	0
9,412	9,841	10,000	Utilities	12,000	12,000	16,500
171,498	316,294	238,996	TOTAL MATERIALS & SERVICES	257,150	268,232	372,975
CAPITAL OUTLAY						
2	0	0	Capital Project	0	0	0
2	0	0	TOTAL CAPITAL OUTLAY	0	0	0
399,007	456,995	521,709	TOTAL OPERATING EXPENDITURES	505,514	516,596	633,800

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM LB-30		General Fund		Arch Cape Domestic Water Supply District		
Historical Data		Adopted Budget This Year Year 2025-26	RESOURCE DESCRIPTION <u>ADMINISTRATION</u>	Budget for Next Year 2026-27		
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2023-24	First Preceding Year 2024-25					
			INTERFUND TRANSFERS			
2	0	0	Capital Projects	10,000	10,000	27,000
0	0	0	Transfer to Capital Fund - Vehicle Loan Proceed	42,500	42,500	42,500
0	0	0	Transfer to Capital Fund - Asbury Waterline Loan	160,000	160,000	160,000
0	0	0	TOTAL INTERFUND TRANSFERS	212,500	212,500	229,500
			DEBT SERVICE			
20,772	17,365	17,365	IFA Water Plant Upgrade - Principal	17365	17365	17715
0	3,407	3407	IFA Water Plant Upgrade - Interest	3407	3407	3057
0			Debt Service - Vehicle Loan	10000	10000	10000
0			Debt Service - Asbury Waterline Loan	10080	10080	10080
20,772	20,772	20,772	TOTAL DEBT SERVICE	40,852	40,852	40,852
419,779	477,767	542,481	TOTAL GENERAL FUND EXPENDITURES	758,866	769,948	904,152
CONTINGENCY & UNAPPROPRIATED BALANCE						
0		78,000	Contingency	84,589	86,353	90,000
55,007	215,261	55,075	Unappropriated Balance	156,189	137,369	87,702
55,007	215,261	133,075	TOTAL CONTINGENCY & UNAPP BAL (ENDING)	240,778	223,722	177,702
474,786	693,028	675,555	TOTAL REQUIREMENTS	999,644	993,670	1,081,854

FORM LB-20		Capital Fund			Arch Cape Domestic Water Supply District		
Historical Data		Amended Budget This Year Year 2025-26	RESOURCES	Budget for Next Year 2026-27			
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2023-24	First Preceding Year 2024-25						
BEGINNING FUND BALANCE							
117,085	122,039	106,943	Undesignated Balance	120,165	120,165	120,165	
117,085	122,039	106,943	TOTAL BEGINNING BALANCE	120,165	120,165	120,165	
Revenue							
26,134	20,139	13,694	Systems Development Charges	14,036	14,036	14,036	
0	0	355,000	ODOT Grant Reimbursement for Asbury Creek	288,950	288,950	288,950	
0	0	0	Interest	7,500	7,500	7,500	
26,134	20,139	368,694	TOTAL REVENUE	310,486	310,486	310,486	
INTERFUND TRANSFERS							
0	0	0	Transfer from GF - Capital Fund	10000	10000	27000	
0	0	0	Transfer from GF - Vehicle Loan Proceeds	42500	42500	42500	
0	0	0	Transfer from GF - Asbury Waterline Loan Proceeds	160000	160000	160000	
0	0	0	TOTAL INTERFUND TRANSFERS	212,500	212,500	229,500	
26,134	20,139	368,694	TOTAL REVENUE	522,986	522,986	539,986	
143,219	142,178	475,637	TOTAL RESOURCES	643,151	643,151	660,151	

REQUIREMENTS SUMMARY
 ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
Capital Fund

Arch Cape Domestic Water Supply District

FORM LB-30

Historical Data		Adopted Budget This Year Year 2025-26	REQUIREMENTS FOR: <u>ADMINISTRATION</u>	Budget for Next Year 2026-27		
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2023-24	First Preceding Year 2024-25					
			CAPITAL OUTLAY			
			<i>System Development Charges Account:</i>			
0	0	0	SDC-Planning & SDC Compliance	42,600	42,600	42,600
0	0	0	Subtotal SDC Projects	42,600	42,600	42,600
			<i>Unrestricted:</i>			
21,181	28,522	0	Water Plant I.T. Infrastructure Upgrade			
0	0	355,000	ODOT GRANT - Asbury Creek Intake	288,950	288,950	288,950
0	0	0	Vehicle Purchase	42,500	42,500	42,500
0	0	0	Asbury Waterline Relocation	160,995	160,995	160,995
			Mini Excavator	0	0	17,000
0	0	0	Corroded Electrical Panel	5,000	5,000	5,000
0	0	0	Secondary Water Source	5,000	5,000	5,000
21,181	28,522	355,000	Subtotal Unrestricted Projects	502,445	502,445	519,445
21,181	28,522	355,000	TOTAL OPERATING EXPENDITURES	545,045	545,045	562,045
			INTERFUND TRANSFERS			
0	0	0	Transfer to Capital Fund	0	0	0
0	0	0	TOTAL INTERFUND TRANSFERS	0	0	0
21,181	28,522	355,000	TOTAL GENERAL FUND EXPENDITURES	545,045	545,045	562,045
			CONTINGENCY & ENDING BALANCE			
		60,000	SDC Contingency	60,000	60,000	60,000
			Unrestricted Contingency			
0	0	60,000	TOTAL CONTINGENCY	60,000	60,000	60,000
122,039	113,656	60,637	SDC Unappropriated Balance	38,106	38,106	38,106
			Unrestricted Unappropriated Balance			
122,039	113,656	60,637	TOTAL UNRESTRICTED BALANCE	38,106	38,106	38,106
122,039	113,656	120,637	TOTAL CONTINGENCY & UNAPPROPRIATED ENDING BALANCE	98,106	98,106	98,106
			REQUIREMENTS			
122,039	113,656	120,637	SUBTOTAL SDC REQUIREMENTS	140,706	140,706	140,706
21,181	28,522	355,000	SUBTOTAL UNRESTRICTED REQUIREMENTS	502,445	502,445	519,445
143,220	142,178	475,637	TOTAL REQUIREMENTS	643,151	643,151	660,151

FORM LB-20		Forest Fund		Arch Cape Domestic Water Supply District		
Historical Data		Adopted Budget This Year Year 2025-26	RESOURCE DESCRIPTION	Budget for Next Year 2026-27		
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2023-24	First Preceding Year 2024-25					
BEGINNING FUND BALANCE						
229,567	315,714	211,573	Unrestricted Beginning Balance	191,355	191,355	191,355
0	75,000	77,852	Reserved for Future Expenditures	77,852	77,852	77,852
229,567	390,714	289,425	TOTAL BEGINNING BALANCE	269,207	269,207	269,207
Revenue						
414,436	168,124	346,480	ARPA Grant Reimbursement	170,000	170,000	170,000
0	30,000	0	Safe Drinking Water Reimbursement	0	0	0
21,726	20,000	10,000	Private Donations	15,000	15,000	15,000
0	0	0	Road Maintech Fees	1,000	1,000	1,000
14,214	12,093	8,000	Interest	5,000	5,000	5,000
450,376	230,217	364,480	TOTAL REVENUE	191,000	191,000	191,000
679,943	620,931	653,905	TOTAL RESOURCES	460,207	460,207	460,207

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM LB-30		A21:G45		Forest Fund		Arch Cape Domestic Water Supply District		
Historical Data		Adopted Budget This Year Year 2025-26	REQUIREMENTS FOR: <u>ADMINISTRATION</u>	Budget for Next Year 2026-27				
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2023-24	First Preceding Year 2024-25							
MATERIALS AND SERVICES								
0	2,884	3,028	ODF - Fire Protection	3,113	3,113	3,113		
2,702	0	3,000	Auditing	3,125	3,125	3,125		
4,848	2,195	4,000	Legal/ Land Use	2,500	2,500	2,500		
0	0	0	Business Oregon / ARPA	0	0	0		
1,500	6,051	6,480	Finance Management	4,770	4,770	4,770		
35,783	3,544	0	Project Management	0	0	0		
0	16,777	25,000	Road Management - Consulting	16,000	16,000	16,000		
109,502	1,402	3,000	Forest Management - Consulting	11,750	11,750	11,750		
			Certification	2,513	2,513	2,513		
130,674	56,416	125,000	Road Maintenance Supplies - Rock, Grade, Roll	125,000	125,000	125,000		
0	7,086	15,000	Land Restoration	0	0	0		
0	185	500	Miscellaneous	500	500	500		
285,009	96,540	185,008	TOTAL MATERIALS & SERVICES	169,271	169,271	169,271		

REQUIREMENTS SUMMARY
 ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

Forest Fund

Arch Cape Domestic Water Supply District

FORM LB-30

Historical Data		Adopted Budget This Year Year 2025-26	REQUIREMENTS FOR: <u>ADMINISTRATION</u>	Budget for Next Year 2026-27		
Actual Second Preceding Year 2023-24	Actual First Preceding Year 2024-25			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			CAPITAL OUTLAY			
4,220	19,863	125,000	Road Construction			
0	43,218	50,000	Road Decommissioning			
0	30,000	0	Safe Drinking Water (Crushed Rock)			
4,220	93,081	175,000	TOTAL CAPITAL OUTLAY	0	0	0
			INTERFUND TRANSFERS			
0	0	0	Transfer to General Fund (Forest Expense pre-purchase)			
0	145,622	0	Transfer to General Fund (Audit)			
0	0	3,000	Transfer to (Staff for Property Management)	4,000	4,000	4,000
0	145,622	3,000	TOTAL INTERFUND TRANSFERS	4,000	4,000	4,000
289,229	335,243	363,008	TOTAL FOREST FUND EXPENDITURES	173,271	173,271	173,271
			CONTINGENCY & ENDING BALANCE			
0	0	60,501	Contingency	120,000	120,000	120,000
0	0	77,852	Restricted Balance	66,977	66,977	66,977
390,714	285,688	152,544	Unappropriated Balance	99,959	99,959	99,959
390,714	285,688	290,897	TOTAL CONTINGENCY & UNAPP BAL (ENDING)	286,936	286,936	286,936
679,943	620,931	653,905	TOTAL REQUIREMENTS	460,207	460,207	460,207