



**ARCH CAPE DOMESTIC WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

Thursday,

6:00 PM Meeting Zoom & In Person

<https://us02web.zoom.us/j/81113947450?pwd=AAIBsXOV0Ca0s4Aabg8946vQH2sB7Y.1>

- I. **Call to Order** Owen Dufka
- II. **5:30 pm Joint Session: Presentation from Community Incorporation [Informational Only, No Board Action]** *Both boards will hear a presentation from the community incorporation group. No Boar action will be taken at this session.*
- III. **Public Comments** Owen Dufka
- IV. **Fill Open Position #4** (Action – Motion to Approve) Application/Oath Owen Dufka
- V. **Agenda Approval** (Action – Motion to Approve) Owen Dufka
- VI. **Approve July 16, 2025 Meeting Minutes** (Action – Motion to Approve) Owen Dufka
- VII. **Financial & Administrative Reporting**
 - A. Accept Budget vs Actual Report Owen Dufka
 - B. Accept Payment of Accounts Owen Dufka
 - C. Treasurer’s Report Sam Garrison
- VIII. **Signing Authority for Bank Account - Checks Sanitary:** (Action – Motion to Approve) Owen Dufka
Bank checking signatures: Proceed administratively to update the bank cards to reflect Policy 21-01 (Treasurer/DM, with President as alternate for urgent payments)
- IX. **Authorize LGIP account administrators:** (Action – Motion to Approve) Owen Dufka
Authorization to add designated individuals as LGIP account administrators.
- X. **Sam.gov Administrator** (Action – Motion to Approve) Owen Dufka
Authorize adding Collin as an account administrator.
- XI. **Audit Corrective Memo regarding Audit Findings** (Action – Motion to Approve) Owen Dufka
- XII. **Cell Tower Proposal – Discussion & Next Steps: Review site photos and prior steps; consider directing staff/commissioners to research further.** Sam Garrison
- XII. **Forestry & Asbury Intake Updates** Owen Dufka
- XIII. **Reports**
 - A. Staff Reports Matt Gardner
 - B. Board Members’ Comments and Reports All
- XIV. **October Meeting Agenda Items** (Action)
- XV. **Public Comments** Owen Dufka
- XVI. **Adjournment** Owen Dufka