RESOLUTION No. 2025-0515B-1 WD

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Arch Cape Domestic Water Supply District hereby adopts the budget for fiscal year 2025-2026 in the total amount of $1,805,097.* This budget is now on file at 32065 E Shingle Mill Lane, Arch Cape, OR 97102.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2025, for the following purposes:

General Fund	
Personnel Services	282,712
Materials & Services	238,997
Capital Outlay	0
Debt Service	20,772
Interfund Transfer	0
Contingency	78,000
Unappropriated Fund Balance	55,075
Total……...	**675,555**

Forest Fund	
Materials & Services	185,008
Capital Outlay	175,000
Debt Service	0
Interfund Transfer	3,000
Contingency	60,501
Unappropriated Fund Balance	230,396
Total……...	**653,905**

Capital Fund	
Capital Outlay	355,000
Contingency	60,000
Unappropriated Fund Balance	60,637
Total……...	**475,637**

Total APPROPRIATIONS, All Funds	**$1,458,990**
Total Unappropriated and Reserve Amounts, All Funds	**346,108**
TOTAL ADOPTED BUDGET	**$1,805,097** *

*(*amounts with asterisks must match)*

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2025-2026:

(1) In the amount of $ _____ **OR** at the rate of $ 4.4143 per $1000 of assessed value for permanent rate tax;
(2) In the amount of $ _____ **OR** at the rate of $ 0.1213 per $1000 of assessed value for local option tax; and
(3) In the amount of 0.00 for debt service on general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....$_____ **OR** $ 4.4143/$1,000
Local Option Tax.…..…...$_____ **OR** $ 0.1213/$1,000

Excluded from Limitation

General Obligation Bond Debt Service…0.00

The above resolution statements were approved and declared adopted on May 15, 2025.

X W E Campbell III
Signature

150-504-065 (Rev. 11-19-21)

FORM **RESOURCES**

LB-20 **GENERAL FUND** **Arch Cape Domestic Water Supply District**

Historical Data				Budget for Next Year 2025-26		
Actual		Adopted Budget				
Second Preceding Year 2022-23	First Preceding Year 2023-24	This Year Year 2024-25	RESOURCE DESCRIPTION	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
149,616	50,222	55,007	Unrestricted Beginning Balance	164,986	164,986	164,986
149,616	50,222	55,007	TOTAL BEGINNING BALANCE	164,986	164,986	164,986
			REVENUE			
185,841	210,764	214,944	User Fees	231,264	231,264	231,264
15,919	17,654	45,001	Excess Usage Charges	32,000	32,000	32,000
17,783	19,802	20,808	Debt Service Surcharges	20,808	20,808	20,808
128,774	160,899	195,937	Sanitary District IGA	206,084	206,084	206,084
0	0	100	Surplus Water Sales	100	100	100
8	11,101	5,000	Interest	3,500	3,500	3,500
10,057	356	0	Miscellaneous	0	0	0
0	2,800	2,400	Meter Connection Fee	2,500	2,500	2,500
9,937	0	0	ARPA Grant Reimbursement	0	0	0
0	0	0	ODOT Grant Revenue (Asbury Creek)	10,000	10,000	10,000
0	0	145,622	Transfer from Forest Fund	3,000	3,000	3,000
0	1,188	1,313	Cannon View Park Read Agreement	1,313	1,313	1,313
368,319	424,564	631,125	TOTAL REVENUE	510,569	510,569	510,569
517,935	**474,786**	**686,132**	**TOTAL RESOURCES**	**675,555**	**675,555**	**675,555**

REQUIREMENTS SUMMARY

FORM **ALLOCATED** TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30 **GENERAL FUND** **Arch Cape Domestic Water Supply District**

Historical Data				Budget For Next Year 2025-26		
Actual		Adopted Budget	**REQUIREMENTS FOR:**			
Second Preceding Year 2022-23	First Preceding Year 2023-24	This Year 2024-25	**ADMINISTRATION**	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			PERSONNEL SERVICES			
92,488	124,571	93,668	Manager	100,000	100,000	100,000
48,097	53,188	58,557	Operator	86,790	86,790	86,790
13,621	15,334	19,865	Employer Taxes	24,376	24,376	24,376
27,344	25,041	40,614	PERS	49,836	49,836	49,836
22,831	9,205	30,992	Medical Insurance	18,963	18,963	18,963
3,159	168	3,735	Worker's Compensation	2,748	2,748	2,748
207,540	**227,507**	**247,431**	**TOTAL PERSONNEL SERVICES**	**282,712**	**282,712**	**282,712**

REQUIREMENTS SUMMARY

FORM **ALLOCATED** TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30 **GENERAL FUND** **Arch Cape Domestic Water Supply District**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget For Next Year 2025-26		
Actual		Adopted Budget				
Second Preceding Year 2022-23	First Preceding Year 2023-24	This Year 2024-25		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			MATERIALS AND SERVICES			
36,400	43,738	78,000	IGA Administrative	78,512	78,512	78,512
814	1,208	1,200	Clothing Allowance	1,000	1,000	1,000
2,385	1,387	3,000	Education	3,000	3,000	3,000
149	1,645	1,000	Travel	1,500	1,500	1,500
3,005	4,173	3,000	Office Supplies	3,250	3,250	3,250
1,343	2,023	2,500	Postage	2,500	2,500	2,500
0	0		IGA Legal	0	0	0
3,852	6,020	6,000	Vehicle & Fuel	0	0	0
9,750	430	25,000	Shared Temporary Help	100	100	100
0	0	0	District Specific Administrative Services	12,123	12,123	12,123
0	0	0	Dedicated Temporary Help	0	0	0
0	10,800	25,200	Auditing	9,000	9,000	9,000
4,652	2,810	2,000	Dues/Taxes	2,000	2,000	2,000
6,350	15,690	5,000	Legal Services	3,500	3,500	3,500
10,419	9,480	13,800	Insurance (Liability & Property)	12,511	12,511	12,511
0	0	2,400	Meter Connection	0	0	0
0	0	2,000	Licenses for Operations	2,000	2,000	2,000
0	11,645	40,302	Projects & Related Parts	40,000	40,000	40,000
49,612	0	30,330	Recurring Operations Maintenance	25,000	25,000	25,000
0	33,309	15,000	General Maintenance	30,000	30,000	30,000
12,624	6,479	9,000	Chemicals	6,000	6,000	6,000
825	1,214	700	Notices	700	700	700
926	497	550	Payroll Service	550	550	550
7,257	5,788	6,000	Professional Services	1,000	1,000	1,000
3,750	3,750	3,750	Sanitary District Use Charges	3,750	3,750	3,750
10,157	9,412	12,000	Utilities	1,000	1,000	1,000
164,270	**171,498**	**287,732**	**TOTAL MATERIALS AND SERVICES**	**238,997**	**238,997**	**238,997**
			CAPITAL OUTLAY			
117,000	2	0	Capital Outlay	0	0	0
117,000	**2**	**0**	**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
488,810	**399,007**	**535,163**	**TOTAL OPERATING EXPENDITURES**	**521,709**	**521,709**	**521,709**

REQUIREMENTS SUMMARY

FORM **ALLOCATED** TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30 **GENERAL FUND** **Arch Cape Domestic Water Supply District**

Historical Data					Budget For Next Year 2025-26		
Actual		Adopted Budget	**REQUIREMENTS FOR:**				
Second Preceding Year 2022-23	First Preceding Year 2023-24	This Year 2024-25	**ADMINISTRATION**		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			DEBT SERVICES				
17,023	20,772	17,365	IFA Loan/Grant - Facility Improvement (Principal)		17,365	17,365	17,365
3,749	0	3,407	IFA Loan/Grant - Facility Improvement (Interest)		3,407	3,407	3,407
20,772	**20,772**	**20,772**	**TOTAL DEBT SERVICE**		**20,772**	**20,772**	**20,772**
509,582	**419,779**	**555,935**	**TOTAL GENERAL FUND EXPENDITURES**		**542,481**	**542,481**	**542,481**
			CONTINGENCY & UNAPPROPRIATED BALANCE				
0	0		Contingency		78,000	78,000	78,000
8,353	55,007	130,197	Unappropriate Balance		55,075	55,075	55,075
8,353	**55,007**	**130,197**	**TOTAL CONTINGENCY & UNAPP BAL (ENDING)**		**133,074**	**133,074**	**133,074**
517,935	**474,786**	**686,132**	**TOTAL REQUIREMENTS**		**675,555**	**675,555**	**675,555**

FORM **RESOURCES**

LB-20 **CAPITAL FUND** **Arch Cape Domestic Water Supply District**

Historical Data					Budget for Next Year 2025-26		
Actual		Adopted Budget This Year Year 2024-25		RESOURCE DESCRIPTION	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-23	First Preceding Year 2023-24						
118,977	117,085	122,039		Unrestricted Beginning Balance	106,943	106,943	106,943
118,977	117,085	122,039		TOTAL BEGINNING BALANCE	106,943	106,943	106,943
				REVENUE			
38,340	26,135	13,426		System Development Charges	13,694	13,694	13,694
0	0			ODOT Grant Reimbursement for Asbury Creek	355,000	355,000	355,000
0	0	0		Interest	0	0	
38,340	26,135	13,426		TOTAL REVENUE	368,694	368,694	368,694
157,317	**143,220**	**135,465**		**TOTAL RESOURCES**	**475,637**	**475,637**	**475,637**

REQUIREMENTS SUMMARY

FORM **ALLOCATED** TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30 **CAPITAL FUND** **Arch Cape Domestic Water Supply District**

Historical Data					Budget For Next Year 2025-26		
Actual		Adopted Budget This Year 2024-25		**REQUIREMENTS FOR: ADMINISTRATION**	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-23	First Preceding Year 2023-24						
				CAPITAL OUTLAY			
0	21,181	28,750		Water Plant IT Infrastructure Upgraade	0	0	0
0	0	0		Asbury Creek Intake Move	355,000	355,000	355,000
0	**21,181**	**28,750**		**TOTAL CAPITAL OUTLAY**	**355,000**	**355,000**	**355,000**
0	**21,181**	**28,750**		**TOTAL OPERATING EXPENDITURES**	**355,000**	**355,000**	**355,000**
				CONTINGENCY & UNAPPROPRIATED BALANCE			
0	0	21,250		Contingency	60,000	60,000	60,000
151,317	122,039	85,465		Unappropriate Balance	60,637	60,637	60,637
151,317	**122,039**	**106,715**		**TOTAL CONTINGENCY & UNAPP BAL (ENDING)**	**120,637**	**120,637**	**120,637**
151,317	**143,220**	**135,465**		**TOTAL REQUIREMENTS**	**475,637**	**475,637**	**475,637**

FORM LB-20 — **RESOURCES** — **FOREST FUND** — **Arch Cape Domestic Water Supply District**

Historical Data: Actual: Second Preceding Year 2022-23	Historical Data: Actual: First Preceding Year 2023-24	Historical Data: Adopted Budget This Year Year 2024-25	RESOURCE DESCRIPTION	Budget for Next Year 2025-26: Proposed By Budget Officer	Budget for Next Year 2025-26: Approved By Budget Committee	Budget for Next Year 2025-26: Adopted By Governing Body
0	229,567	315,714	Unrestricted Beginning Balance	211,573	211,573	211,573
		75,000	Reserved for Future Expenditures	77,852	77,852	77,852
0	229,567	390,714	TOTAL BEGINNING BALANCE	289,425	289,425	289,425
			REVENUE			
43,999	414,436	479,800	ARPA Grant Reimbursement	346,480	346,480	346,480
0	0	30,000	Safe Drinking Water Reimbursement	0	0	0
303,251	21,726	0	Private Donations	10,000	10,000	10,000
0	0	0	Hollis Foundation Grant	0	0	0
0	14,214	8,241	Interest	8,000	8,000	8,000
347,250	450,376	518,041	TOTAL REVENUE	364,480	364,480	364,480
347,250	**679,943**	**908,755**	**TOTAL RESOURCES**	**653,905**	**653,905**	**653,905**

REQUIREMENTS SUMMARY

FORM LB-30 — **ALLOCATED** TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY — **FOREST FUND** — **Arch Cape Domestic Water Supply District**

Historical Data: Actual: Second Preceding Year 2022-23	Historical Data: Actual: First Preceding Year 2023-24	Historical Data: Adopted Budget This Year 2024-25	REQUIREMENTS FOR: ADMINISTRATION	Budget For Next Year 2025-26: Proposed By Budget Officer	Budget For Next Year 2025-26: Approved By Budget Committee	Budget For Next Year 2025-26: Adopted By Governing Body
			MATERIALS AND SERVICES			
0		2,600	ODF - Fire Protection	3,028	3,028	3,028
0	2,702		Auditing	3,000	3,000	3,000
0	4,848	11,500	Legal/Land Use	4,000	4,000	4,000
34,984	0		Business Oregon - ARPA			
0	0	6,300	Finance Management	6,480	6,480	6,480
19,896	33,658	4,500	Project Management			
0	0	55,000	Road Management - Consulting	25,000	25,000	25,000
62,804	109,502	8,500	Forest Management - Consulting	3,000	3,000	3,000
0		32,852	Road Maint: Supplies/Services - Rock, Grade,Roll			
0		110,000	Road Maint: Supplies/Services - Rock, Grade,Roll	125,000	125,000	125,000
0		14,000	Land Restoration	15,000	15,000	15,000
0		1,500	Miscellaneous	500	500	500
117,683	**150,710**	**246,752**	**TOTAL MATERIALS AND SERVICES**	**185,008**	**185,008**	**185,008**

REQUIREMENTS SUMMARY

FORM **ALLOCATED** TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30 **FOREST FUND** **Arch Cape Domestic Water Supply District**

Historical Data				Budget For Next Year 2025-26		
Actual		Adopted Budget	**REQUIREMENTS FOR:**			
Second Preceding Year 2022-23	First Preceding Year 2023-24	This Year 2024-25	**ADMINISTRATION**	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			CAPITAL OUTLAY			
0	138,519	175,000	Road Construction	125,000	125,000	125,000
0		95,000	Road Decommissioning	50,000	50,000	50,000
0	**138,519**	**270,000**	**TOTAL CAPITAL OUTLAY**	**175,000**	**175,000**	**175,000**
117,683	**289,229**	**516,752**	**TOTAL OPERATING EXPENDITURES**	**360,008**	**360,008**	**360,008**
			INTERFUND TRANSFERS			
		139,622	Transfer to General Fund (Forest Expense - Pre)			
		3,000	Transfer to General Fund (Audit)			
		3,000	Transfer to (Staff for Property Management)	3,000	3,000	3,000
0	**0**	**145,622**	**TOTAL INTERFUND TRANSFERS**	**3,000**	**3,000**	**3,000**
117,683	**289,229**	**662,374**	**TOTAL EXPENDITURES**	**363,008**	**363,008**	**363,008**
			CONTINGENCY & UNAPPROPRIATED BALANCE			
0	0	110,396	Contingency	60,501	60,501	60,501
		75,000	Restricted Balance	77,852	77,852	77,852
229,567	390,714	60,985	Unappropriate Balance	152,544	152,544	152,544
229,567	**390,714**	**246,381**	**TOTAL CONTINGENCY & UNAPP BAL (ENDING)**	**290,897**	**290,897**	**290,897**
347,250	**679,943**	**908,755**	**TOTAL REQUIREMENTS**	**653,905**	**653,905**	**653,905**

FORM LB-1 NOTICE OF BUDGET HEARING

A public meeting of the Arch Cape Domestic Water Supply District will be held on May 15, 2025 at 6:00pm via Zoom (https://us02web.zoom.us/j/87369759588?pwd=RFFDRjIzdFgrZFZOaFIxNlZxSndwQT09.) The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2025 as approved by the Arch Cape Budget Committee. A summary of the budget is presented below and a copy of the budget may be inspected or obtained at 32065 E Shingle Mill Lane, Arch Cape, OR 97102, between the hours of 10 a.m. and 3:30 p.m. or online at www.archcapewater.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Matt Gardner Telephone: 503-436-2790 Email: archcapebilling@gmail.com

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2023-24	Adopted Budget This Year 2024-25	Approved Budget Next Year 2025-26
Beginning Fund Balance/Net Working Capital	396,874	567,760	561,354
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	486,639	507,170	529,263
Federal, State and all Other Grants, Gifts, Allocations and Donations	414,436	509,800	701,480
Revenue from Bonds and Other Debt			10,000
Interfund Transfers / Internal Service Reimbursements		145,622	3,000
All Other Resources Except Current Year Property Taxes			
Current Year Property Taxes Estimated to be Received			
Total Resources	**1,297,949**	**1,730,352**	**1,805,097**

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	227,507	247,431	282,712
Materials & Services	322,208	534,484	424,005
Capital Outlay	159,702	298,750	530,000
Debt Service	20,772	20,772	20,772
Interfund Transfers	0	145,622	3,000
Contingencies	0	131,646	198,501
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	567,760	351,647	346,108
Total Requirements	**1,297,949**	**1,730,352**	**1,805,097**

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program **FTE** for that unit or program			
Manager	124,571	93,668	100,000
Operator	53,188	58,557	86,790
FTE	2	2	2
Total Requirements	**177,759**	**152,225**	**186,790**
Total FTE	**2.0**	**2.0**	**2.0**

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2023-24	Rate or Amount Imposed This Year 2024-25	Rate or Amount Approved Next Year 2025-26
Permanent Rate Levy	0	0	0
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	$373,896	
Total	$373,896	

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

150-504-064 (Rev. 11-19-21)

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT

RESOLUTION 2025-0515B-2WD

A RESOLUTION SUPERSEDING RESOLUTION 2024-0516B-3 WD RATE CHANGE ESTABLISHING BASE RATE CHARGES, EXCESS USAGE CHARGES, AND DEBT SURCHARGES FOR THE ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT "DISTRICT".

WHEREAS the Arch Cape Domestic Water Supply District needs to adjust base rate fees and debt surcharges to District customers from time to time sufficient to collect monies necessary to meet budgeted expenses; and

WHEREAS the District, where possible, structures its base rate fees to cover anticipated personnel, operating and capital expenses and debt surcharges to retire specific District debt instruments over time.

NOW THEREFORE, the District hereby establishes base rate fees per service connection and debt surcharges effective July 1, 2025, as follows:

Customers with a ¾" service connection:

Water Quarterly Base Rate (0 – 5,000 gallons)	$186.00
Water Quarterly Debt Surcharge:	$ 17.00
Total Quarterly Base Charge	$203.00

Customers with a 1" service connection:

Water Quarterly Base Rate (0 – 5,000 gallons)	$230.00
Water Quarterly Debt Surcharge:	$ 17.00
Total Quarterly Base Charge	$247.00

Customers with a 2" fire suppression service connection:

Annual Base Rate-FY 2025-26	$200.00

Excess Usage Charges – all service connections

5,001 – 8,000 gallons	$0.60 per 100 gallons
8,001 – 12,000 gallons	$1.79 per 100 gallons
12,001 – 16,000 gallons	$11.93 per 100 gallons
16,001 – 25,000 gallons	$21.53 per 100 gallons
25,001 and up	$35.88 per 100 gallons

For Surplus Water Sales:

Non-Discounted Price per Gallon of Water:	$ 0.04 per gallon
Non-Discounted Access and Loading Fee:	$ 250.00

Dated this 15th day of May 2025.

W E Campbell III

Bill Campbell, President

Teri L Fladstol

Attest:
Teri Fladstol, Secretary

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
RESOLUTION 2025-0515B-3 WD

A RESOLUTION REVISING SYSTEM DEVELOPMENT CHARGES (SDC) / EQUIVALENT DWELLING UNIT (EDU) FEES FOR THE ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT (the "District")

Whereas, the District adopted Ordinance 98-4 WD establishing a System Development Charge methodology and rates; and

Whereas, Section 4B of the ordinance provides for adoption of SDC rates by resolution; and

Whereas, it is felt prudent to update those charges to more properly reflect changes through investment in District infrastructure and current cost indices; and

Whereas, it is determined that one SDC is equal to one Equivalent Domestic Unit (EDU); and

Whereas, the District allows for the annual adjustment of fees in accordance with the Engineering News-Record Construction Cost Index (ENR CCI); and

Whereas, the ENR CCI used in Resolution 2024-0516B-4 WD was 13,515 and the February 2025 ENR CCI to be applied for the purposes of this Resolution is 13,792 (Index Ratio=13,782/13,515 =1.02);

NOW, THEREFORE, be it resolved the ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT System Development and Connection Charge herein established become effective July 1st, 2025.

¾ inch meter		1 inch meter	
Improvement Fee	$1,550	Improvement Fee:	$ 3,879
Reimbursement Fee	$5,232	Reimbursement Fee:	$ 13,080
Administrative Fee	$ 65	Administration Fee:	$ 169
Total SDC/EDU Charge	$6,847	Total SDC/EDU Charge:	$ 17,128
Connection Charge	$1,250	Connection Charge	$1,250

ADOPTED this 15th day of May, 2025

BY: W E Campbell III
_____
Bill Campbell, Board President

ATTEST: Teri L Fladstol
_____
Teri Fladstol, District Secretary

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