

**ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
BOARD OF COMMISONERS MEETING
Thursday, September 19, 2024; 5:30 pm**

Pursuant to notice posted, the regular monthly Board Meeting for the Arch Cape Domestic Water District was held in person at The Fire Hall, Arch Cape and via Zoom.

I. Call to Order at 5:30 pm Roll call: Chris Mastrandrea, Bob Cerelli, Sam Garrison, Tevis Dooley, Bill Campbell, Members of Pubic: Darr Tindall, Joe Sherman, and Teri Fladstol, Admin.

II. Conflict of Interest Declarations – None

III. Motion to approve agenda: Made by Sam Garrison, seconded by Bob Cerelli, motion carried.

IV. Motion to approve July Minutes: Made by Bob Cerelli, seconded by Tevis Dooley; motion carried. Motion to approve August Minutes: Made by Bob Cerelli, seconded by Tevis Dooley; motion carried.

V. Financial & Administrative Reporting – no questions. Sam Garrison gave report on reconciliation of accounts.

VI. Motion to adopt Resolution 2024-0919 to change the Registered agent to Matt Gardner: Made by Bob Cerelli, seconded by Sam Garrison, motion carried.

VII. Verizon's Interest in Cell Tower in Forest-Watershed to lease space for a cell tower per the information included in the Board Packet. Motion made by Tevis Dooley to open a public comment period from September 20 to October 10 for the Arch Cape community to complete a survey about their interest in a cell tower in the Forest portion of the Forest-Watershed. Seconded by Bob Cerelli, motion carried.

VIII. Clatsop County has posted a second draft of their proposed Land Use Code, that affects Arch Cape, with detail provided in the Board Packet. Motion made by Chris Mastrandrea to adopt Ordinance 2024-0919A that modifies and standardizes the definitions for Multi-Family Housing and Equivalent Dwelling Units. Seconded by Sam Garrison, motion carried. Motion made by Chris Mastrandrea to adopt Ordinance 2024-0919B to require a separate meter for each Equivalent Dwelling. Seconded by Bob Cerelli, motion carried.

IX. Update Public Access & Recreation Policy #2024-0620: Motion by Chris Mastrandrea to adopt the updated Public Access & Recreation Policy #2024-0620 FW, seconded by Sam Garrison, motion carried. Motion made by Chris Mastrandrea to authorize Tevis Dooley to draw upon the Forest fund to have signs made that specify the restrictions and to post those signs at the appropriate places in the Forest-Watershed, as directed by the District's Consulting Forester. Seconded by Bob Cerelli, motion carried. Request to have Tevis do research and bring 'mock-ups' to the October Board Meeting.

X. Allow Excess Usage Fees to be updated by Resolution. Motion by Tevis Dooley to adopt Ordinance 2024-0919C, seconded by Chris Mastrandrea, motion carried.

XI. Surplus Water Sales: Motion made by Sam Garrison to adopt Surplus Water Sales Policy #2024-0919 WD, seconded by Chris Mastrandrea, motion carried (note: Bob Cerelli did not vote). Motion by Sam Garrison to set the non-discounted access and loading fee to \$250 per sale and non-discounted sale price for .04 cents per gallon. Seconded by Chris Mastrandrea, motion carried (note: Bob Cerelli did not vote).

XII. Reports:

Board Reports: Tevis just finished mounting the two new computer systems for the Water Plant. These systems will provide redundancy by replacing the current Windows 7 computer which is the single point of controls for the Plant. Implementation is scheduled for 09-20. The corrosion of electric circuitry was identified as a critical risk factor that should be addressed ASAP. Project Updates: report in the Board Packet.

October Agenda: Tevis regarding signs; Cooper Letter for excess usage; Results of Cell Tower Survey

Public Comments: None

Motion made by Tevis Dooley to adjourn, seconded by Sam Garrison, meeting adjourned at 6:09 pm.

Respectfully submitted,

Attest:

Teri Fladstol, Secretary

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W.E. Campbell, A.A.

Bill Campbell, Chair

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