



**ARCH CAPE SANITARY DISTRICT BOARD  
OF COMMISSIONERS' MEETING  
Thursday, October 16, 2025**

Pursuant to the notice posted, the regular monthly Board Meeting for Arch Cape Sanitary District was held in-person and via Zoom.

In attendance: Tom Mattia, Mark Engberg, Casey Short, Doug Caffall, Darr Tindall; Staff: Collin Stelzig and Teri Fladstol; Public: Owen Dufka, Richard Petrich, Jeff Slemaker, Dan Seifer and Bill Campbell.

Board Meeting was called to order by Tom Mattia at 5:00 pm.

Public Comments – No Comments

Motion by Darr Tindall to approve agenda as presented, second by Casey Short, motion carried.

Motion by Casey Short, second by Doug Caffall September 19<sup>th</sup> Meeting minutes, motion carried (Darr Tindall abstained due to not being present at September meeting).

Financial & Administrative Reporting -Treasurer Report updated Board that reconciliation for July – September has been completed and everything balanced.

Motion made by Casey Short to adopt Resolution 25-1016-1SD transferring \$10,000 of appropriations from the General Fund Contingency to General Fund Capital Outlay for the generator purchase. Second by Doug Caffall, motion carried

Discussion on Resolution 25-1016-2SD action needed only if the Board would like to make a transfer. Questions were asked of Staff's conversation with the auditing firm, Accuity's, recommendations. Based on that recommendation, the resolution failed.

Motion made by Casey Short to approve the incorporation letter in substantial form and authorize the Chair to sign a joint version with the Water Board Chair, incorporating any minor edits adopted by the Water Board that do not change the substance. If the Water Board does not adopt a substantially similar version, the Chair is authorized to sign and transmit the Sanitary Board's version on behalf of this Board. Second by Darr Tindall, motion carried. [Note: grammatical errors and a strike of "the Boards are happy to engage..." and "We remain open to further discussion' were made and forwarded to the Water District Board for review].

Reports: Collin Stelzig gave update that payment from OEM is waiting on signatures (7) before we will receive final payment.

Report on the discussion status of the Community Emergency Preparedness request and recommendation from legal counsel was given by Tom Mattia. Tom has requested that Matt and Collin get back to him with a few dates that would work to meet with the Committee regarding their request for a location to put a storage Connex unit.

Board Comments and Reports: Doug Caffall is not interested in outside organizations having any assets on

District property.

November Meeting Agenda Items: Need for two instances for public comments, follow up on Emergency Preparedness findings.

Public Comment: Dan Seifer thanked the Board members for their service and stated that the two instances for public comment serve different needs and would suggest taking into consideration what Darr shared of the public wanting to state their concerns for the record at the beginning and possibly having to leave; and then having additional comments after having heard the discussions during the meeting itself.

Motion by Darr Tindall to adjourn the meeting, second by Casey Short, meeting adjourned at 5:30 pm.

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Thomas Mattia, Board Chair

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Attest: Teri Fladstol, Secretary

DRAFT