ARCH CAPE SANITARY DISTRICT
BOARD OF COMMISONERS' MEETING
Thursday, May 21, 2026

Pursuant to the notice, the regular monthly Board Meeting for Arch Cape Sanitary District was held at the Fire Hall and via Zoom.

In attendance: Casey Short, Darr Tindall, Doug Caffall, Mark Engberg, Thomas Mattia, Absent; Staff: Collin Stelzig and Teri Fladstol; Public: Bill Campbell, Richard Petrich, Sam Garrison, Owen Dufka,

Board Meeting was called to order by Casey Short at 5:00 pm.

Public Comments – None

Motion by Mark Engberg to approve agenda as presented, second by Darr Tindall, motion carried.

Motion by Mark Engberg to approve the Minutes of the March 19, 2026, meeting, second by Darr Tindall, motion carried

Acceptance of Financial Reporting, Treasurer's Report, reconciled and approved by Darr Tindall.

Motion by Doug Caffall to approve Resolution #26-0501SD, Adopting the 2026-27 Budget and Appropriations Schedule, second by Darr Tindall. Discussion: Casey Short asked for an adjustment of the $10,000 from the unappropriated fund balance under the Local Option Levy Fund to be moved to Contingency line item in the Local Option Levy Fund. Motion by Darr Tindall to approve Resolution #26-0501SD with the adjustment to the Contingency line; second by Mark Engberg, motion carried.

Motion by Darr Tindall to approve Resolution #26-0502SD, Resolution Superseding Resolution 2025-O515B-3, Establishing Base Rate Charges, Excess Usage Charges and Debt Surcharges for the Arch Cape Sanitary District, second by Mark Engberg, motion carried.

Motion by Darr Tindall, Resolution #26-0503SD, Revising System Development Charges (SDC)/Equivalent Dwelling Unit (EDU) Fees for the Arch Cape Sanitary District, second by Mark Engberg, motion carried.

Update on billing software discussion with Board given the update from gWorks that migration is at minimum of a year out. Memo was included giving details of conversation with US Billing – staff to follow up at June meeting.

Reports:
Webb Upgrade/Payment Report – Full payment was made in error, asking for a refund of a portion. We have paid all costs associated with the project; Collin will follow-up.

June Meeting Agenda Items: Follow-up on Billing Systems, TLT Funding,

Public Comments: None

Motion by Mark Engberg, second by Darr Tindall to adjourn meeting at 5:40 pm

____________________________________ ____________________________________

Casey Short, Vice-Chair Attest: Teri Fladstol, Secretary