

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - FY2025-2026
ASSUMPTIONS

A. WATER GENERAL FUND

- * **Connections:** 2 new connections in FY2025-2026, then alternating between 3 connections 1 year and 2 connections the next
- * **Expense Allocation with Sanitary** 57% annually for Personnel Service. 50% annually for shared materials and services
- * **Inflation factor** 2.8% in FY2025-2026, 3.0 % in FY2026-2028
- * **Contingency:** Target is 2 months of operating expenditures
- * **Key Changes in Expenditures:**
 - Increase personnel costs for a Manager position and Matt as the Operator
 - Add contracted Administration starting in FY2027-2028
 - All other costs increase with inflation
- * **Rates (usage + debt surcharge):** Increase at 9% annually through Fiscal Year 2029-2030 and then declining to reach 2.5% in FY2036-2037
- * **Excess Usage Fees:** Will increase at the same %'tage as rates

	REVENUE			WATER DISTRICT ONLY EXCESS USAGE TIERS AND PRICING				
	Quarterly		Total	Cummulative Pricing for Tiers 1-4 if maximum usage at that tier				
	Rate per 3/4" hookup	Rate per 1" hookup	Excess Use Fees	Tier 1 5,001- 8,000	Tier 2 8,001- 12,000	Tier 3 12,001- 16,000	Tier 4 16,001- 25,000	Tier 5 Over 25,000
2024-2025	\$191	\$232	\$ 45,000	\$ 16.80	\$ 67.40	\$ 450.00	\$ 1,822.50	\$33.75 / 100 gal
2025-2026	\$208	\$253	\$ 30,000	\$ 18.31	\$ 73.47	\$ 490.50	\$ 1,986.53	\$36.79 / 100 gal

NOTE: Sale of Surplus Water will be continued to be pursued to help offset operations costs.

B. CAPITAL FUND - Without a grant/loan, the fund will have a \$40,324 shortfall at the end of FY2028-2029

FY2025-2026: \$355,000 to replace Asbury Creek Intake (per ODOT requirement). These costs are reimbursed at 100% However, 30-60 day loans from General Fund, Forest Fund or Sanitary District may be required to bridge cash flow periods

FY2026-2027:

- * \$126,000 to replace Asbury Creek Intake (per ODOT requirement). These costs are reimbursed at 100%
- * \$50,000 to replace/move water main at Asbury Creek (per ODOT requirement). These costs are NOT reimbursed
An application for a grant/low interest rate loan has been submitted to Safe Drinking Water Revolving Loan Fund
- * \$5,000 to replace corroded electical panel in the water plant

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* \$37,500 to replace the work truck

* \$5,000 for evaluation/design work for a second source water supply

FY2027-2028:

* \$100,000 to replace/move water main at Asbury Creek (per ODOT requirement). These costs are NOT reimbursed

An application for a grant/low interest rate loan has been submitted to Safe Drinking Water Revolving Loan Fund

* \$50,000 for Membrane Replacement (to be paid with a \$20,000 transfer from General Fund)

* \$20,000 for Preliminary Design of South End Water Storage Tank (to be paid with Grant)

FY2032-2033: \$280,000 for South end Water Storage Tank

C. FOREST FUND - Without significant inflow of cash - the fund goes to \$0 in the 2030-2031 period

* Contract extension or new contract with Forester in Februar

* **Interfund Transfer:**\$3,000 to General Fund for District staff to do property management tasks

* **Inflation factor** 2.8% in FY2025-2026, 3.0 % in FY2026-2028

* **Contingency:** Target is 2 months of operating expenditures

* **HOLLIS Grant:**Can only be used for specified activities and only until 12/31/2029

* **Expense Reimbursement FY2024-2026** Majority of expenses reimbursed with ARPA funds

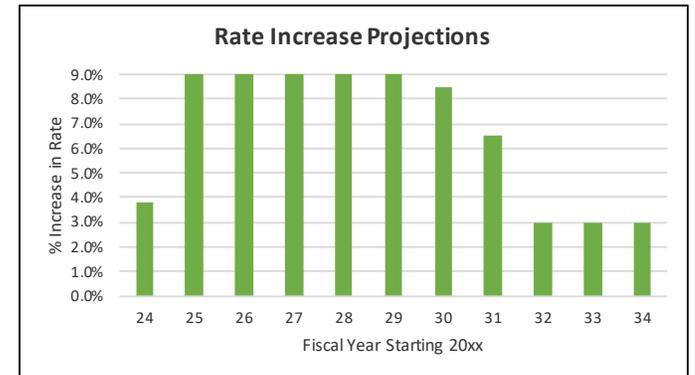
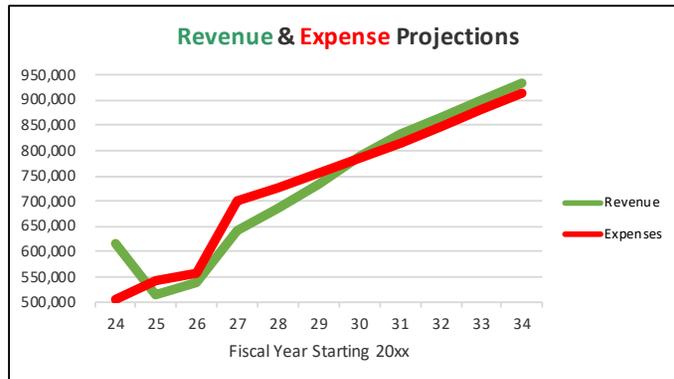
* Contingency: Target is 2 months of operating expenditures

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - FY2025-2026
GENERAL FUND

	2022-23 AUDIT	2023-24 AUDITED	2024-25 AMENDED	2024-25 PROJECTED	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
ASSUMPTIONS														
SD IGA % : PERSONNEL + ALLOC	57.0%	57.0%	55.0%	55.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%	57.0%
GENERAL INFLATION	7.0%	3.2%	2.3%	2.8%	2.8%	3.0%	3.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
TOTAL HOOKUPS	303	305	306	306	308	311	313	316	318	321	323	326	328	331
3/4 inch	291	293	294	294	296	299	301	304	306	309	311	314	316	319
1 inch	12	12	12	12	12	12	12	12	12	12	12	12	12	12
Change in 3.4 inch Hookups	2	5	1	1	2	3	2	3	2	3	2	3	2	3
Change in 1 inch Hookups	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Systems Development Charge (3/4")	6,390	6,581	6,713	6,713	6,847	6,984	7,124	7,266	7,412	7,560	7,711	7,865	8,023	8,183
Systems Development Charge (1")			16,792	16,792	17,128	17,470	17,820	18,176	18,540	18,911	19,289	19,675	20,068	20,469
Excess usage Charge % of User Fees	8.6%	9.75%	20.9%	14.0%	12.6%	12.4%	12.2%	12.1%	11.9%	11.7%	11.6%	11.5%	11.4%	11.3%
WD Quarterly User Rates - 3/4 inch	175	184	191	191	208	227	247	270	294	319	340	350	360	371
WD Quarterly User Rates - 1 inch	224	224	232	232	253	276	302	329	359	390	416	428	441	455
3/4 inch Usage Charges	158	167	174	174	191	210	230	253	277	302	323	333	343	354
1 inch Usage charges	207	207	215	215	236	259	285	312	342	373	399	411	424	438
Debt service surcharges	17	17	17	17	17	17	17	17	17	17	17	17	17	17
Annual increase - Total	2.3%	4.9%	3.8%	3.8%	9.0%	9.0%	9.0%	9.0%	9.0%	8.5%	6.5%	3.0%	3.0%	3.0%
Annual increase - Usage chg. Only	0.0%	5.9%	4.2%	4.2%	9.9%	9.8%	9.7%	9.7%	9.6%	9.0%	6.9%	3.2%	3.2%	3.2%
BEGINNING BALANCE	159,719	50,222	55,007	55,007	164,986	137,283	119,744	60,759	21,010	1,980	5,647	24,638	44,471	63,698
REVENUE														
USER FEES	185,841	210,764	214,944	214,944	237,472	263,573	290,982	322,239	355,390	390,997	420,557	437,799	454,336	472,898
EXCESS USAGE CHARGES	15,919	17,654	45,001	30,000	30,000	32,700	35,634	38,853	42,348	45,939	48,940	50,404	51,915	53,473
FEE SURCHARGE FOR DEBT	17,783	19,802	20,808	20,808	20,808	21,148	21,284	21,488	21,624	21,828	21,964	22,168	22,304	22,508
SD IGA REVENUE	128,774	160,899	195,937	156,546	206,084	212,266	281,134	292,380	304,075	316,238	328,887	342,043	355,725	369,954
TRANSFER FROM FOREST FUND			145,622	145,622	3,000	3,090	3,183	3,310	3,442	3,580	3,723	3,872	4,027	4,188
GRANT/LOAN PROCEEDS	0	0	0	38,000	10,000									
ASSESSMENT												0		
OTHER - INTEREST	20,002	15,445	8,813	9,589	7,413	7,635	7,864	8,179	8,506	8,846	9,200	9,568	9,951	10,349
TOTAL REVENUE	368,319	424,564	631,125	615,509	514,777	540,412	640,082	686,449	735,385	787,428	833,272	865,855	898,258	933,370
TOTAL RESOURCES	528,038	474,786	686,132	670,516	679,763	677,695	759,826	747,208	756,395	789,408	838,919	890,493	942,729	997,068

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
LONG RANGE FINANCIAL PLAN - FY2025-2026
GENERAL FUND

	2022-23 AUDIT	2023-24 AUDITED	2024-25 AMENDED	2024-25 PROJECTED	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
EXPENDITURES					226,144	11,328	237,472							
PERSONNEL														
SALARY/WAGE	140,585	177,759	152,225	102,361	186,861	192,467	198,241	206,170	214,417	222,994	231,914	241,190	250,838	260,871
TAXES & BENEFITS	67,355	49,748	95,206	51,316	95,951	98,830	101,794	105,866	110,101	114,505	119,085	123,848	128,802	133,955
TOTAL PERSONNEL	207,540	227,507	247,431	153,677	282,812	291,296	300,035	312,037	324,518	337,499	350,999	365,039	379,640	394,826
MATERIALS & SERVICES														
ALLOCABLE EXPENSES	57,698	60,194	94,700	80,900	89,762	92,455	95,229	99,038	102,999	107,119	111,404	115,860	120,494	125,314
ADMINISTRATION							125,000	130,000	135,200	140,608	146,232	152,082	158,165	164,491
TEMPORARY HELP	9,750	430	25,000	50,000	0	0	0	0	0	0	0	0	0	0
SD FACILITIES USE	3,750	3,750	3,750	3,750										
PROJECTS, OPS & MAINTENANCE	49,612	44,954	85,632	85,302	95,000	97,850	100,786	104,817	109,010	113,370	117,905	122,621	127,526	132,627
CHEMICALS	12,624	6,479	9,000	8,000	6,000	6,000	6,180	6,427	6,684	6,952	7,230	7,519	7,820	8,132
UTILITIES	10,157	9,412	12,000	10,000	10,000	10,300	10,609	11,033	11,475	11,934	12,411	12,907	13,424	13,961
GEN'L & ADMINISTRATIVE	20,678	46,279	57,650	93,129	38,134	39,278	40,456	42,075	43,758	45,508	47,328	49,221	51,190	53,238
TOTAL MATERIALS & SERVICES	164,269	171,497	287,732	331,081	238,896	245,883	378,259	393,390	409,125	425,490	442,510	460,210	478,619	497,764
CAPITAL OUTLAY	117,000	2	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL OPERATING EXPENDITURES	488,809	399,006	535,163	484,758	521,707	537,179	678,295	705,426	733,643	762,989	793,509	825,249	858,259	892,589
TRANSFER TO CAPITAL FUND	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DEBT SERVICE	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772	20,772
TOTAL EXPENDITURES	509,581	419,778	555,935	505,530	542,479	557,951	699,067	726,198	754,415	783,761	814,281	846,021	879,031	913,361
CONTINGENCY & ENDING BALANCE														
CONTINGENCY		0			50,000	40,000								
DESIGNATED RESERVES														
UNDESIGNATED	18,457	55,008	130,197	164,986	87,283	79,744	60,759	21,010	1,980	5,647	24,638	44,471	63,698	83,706
TOTAL ENDING BALANCE	18,457	55,007	130,197	164,986	137,283	119,744	60,759	21,010	1,980	5,647	24,638	44,471	63,698	83,706
TOTAL REQUIREMENTS	528,038	474,785	686,132	670,516	679,762	677,695	759,826	747,208	756,395	789,408	838,919	890,493	942,729	997,068
END BAL OVER/(UNDER) BEG BAL		4,785	75,190	109,979	(27,703)	(17,539)	(58,985)	(39,749)	(19,030)	3,667	18,991	19,833	19,227	20,008



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CAPITAL FUND

	2022-2023 AUDITED	2023-24 AUDITED	2024-25 AMENDED	2024-25 PROJECTED	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
RESOURCES														
BEGINNING BALANCE	118,977	117,085	122,039	122,039	107,025	120,719	162,921	2,921	24,720	39,544	62,223	77,646	101,242	117,287
REVENUE														
SDC REVENUE	38,340	26,135	13,426	13,426	13,695	20,953	14,248	21,799	14,823	22,680	15,422	23,596	16,045	24,549
ODOT GRANT - REIMBURSEMENT					355,000	126,000								
SDWRLF GRANT/LOAN						100,000	50,000							
RESERVOIR DESIGN/ BUILD GRANT		0					10,000					280,000		
OTHER REVENUE						18,750								
TOTAL REVENUE	38,340	26,135	13,426	13,426	368,695	265,703		21,799	14,823	22,680	15,422	303,596	16,045	24,549
TRANSFER FROM GENERAL FUND		0	0	0		0	0	0	0	0	0		0	0
TOTAL RESOURCES	157,317	143,220	135,465	135,465	475,719	386,421	162,921	24,720	39,544	62,223	77,646	381,242	117,287	141,836
REQUIREMENTS														
EXPENDITURES														
PLANT - I.T. UPGRADE		21,181	28,750	28,440										
ASBURY CREEK INTAKE MOVE					355,000	126,000								
MOVE WATER MAIN FOR ASBURY						50,000	100,000							
CORRODED ELECTRICAL PANEL						5,000								
MEMBRANE REPLACEMENT							50,000							80,000
SECOND WATER SOURCE						5,000								
STORAGE PLNG : PRELIM DESIGN							10,000							
TRUCK						37,500								
SOUTH RESERVOIR											280,000			
METER REPLACEMENT														
OTHER														
TOTAL EXPENDITURES	0	21,181	28,750	28,440	355,000	223,500	160,000	0	0	0	0	280,000	0	80,000
ENDING BALANCE	157,317	122,039	106,715	107,025	120,719	162,921	2,921	24,720	39,544	62,223	77,646	101,242	117,287	61,836
TOTAL REQUIREMENTS	157,317	143,220	135,465	135,465	475,719	386,421	162,921	24,720	39,544	62,223	77,646	381,242	117,287	141,836

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FOREST FUND

	2022-23 AUDITED	2023-24 AUDITED	2024-25 AMENDED	2024-25 PROJECTED	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
ASSUMPTIONS														
Interest			3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Inflation		3.20%	2.30%	2.30%	2.80%	3.00%	3.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
UNRESTRICTED BALANCE		229,567	315,714	312,862	213,836	218,308	198,575	181,641	162,740	44,043	(99,419)	(244,782)	(301,480)	(360,275)
RESTRICTED BALANCE (Hollis Funds)			75,000	77,852	77,852	77,852	63,637	40,856	17,393					
BEGINNING BALANCE	0	229,567	390,714	390,714	291,688	296,160	262,212	222,498	180,133	44,043	(99,419)	(169,782)	(226,480)	(285,275)
REVENUE														
INTEREST		14,214	8,241	10,000	10,500	8,885	7,866	6,675	5,404	1,321	0	0	0	0
PRIVATE DONATIONS	303,251	21,726		20,000	10,000									
LOCAL OPTION LEVY														
GRANT/LOAN PROCEEDS	43,999	414,436	509,800	175,000	346,300	11,573								
CELL TOWER			100											
TOTAL REVENUE	347,250	450,376	518,141	205,000	366,800	20,458	7,866	6,675	5,404	1,321	0	0	0	0
TOTAL RESOURCES	347,250	679,943	908,855	595,714	658,488	316,618	270,078	229,172	185,537	45,364	(99,419)	(169,782)	(226,480)	(285,275)
EXPENDITURES														
MATERIALS & SERVICES														
ODF - Fire Protection			2,600	2,884	3,028	3,113	3,206	3,302	3,434	3,572	3,715	3,863	4,018	4,179
Audit		2,702			3,000	3,084	3,177	3,272	3,403	3,539	3,680	3,828	3,981	4,140
Legal/ Land Use		4,848	11,500	3,000	3,500	2,500	2,000	2,060	2,142	2,228	2,317	2,410	2,506	2,607
Finance Mgmt			6,300	6,000	6,300	5,200	4,637	4,776	4,967	5,166	5,372	5,587	5,811	6,043
Business Oregon - ARPA	34,984													
Project Management	19,896	33,658	4,500	3,544										
Road Management Consulting			55,000	18,235	25,000	1,000								
Forest Management Consulting	62,804	109,502	8,500	1,830	3,000	15,667	16,137	16,621	17,286	17,977	18,696	19,444	20,222	21,031
Update Mgmt Plan (Per FLP Contract)											15,657			
Road Maintenance			32,852	47,422	125,000	14,238	14,712	15,153	15,608	33,131	16,588	17,055	17,567	18,094
Road Maintenance Supplies			110,000											
Land Restoration			14,000	7,086	15,000	1,000								
PreCommercial Thinning									15,644					
Miscellaneous			1,500	185	500	514	529	545	567	590	613	638	663	690
TOTAL MATERIALS & SERVICES	117,684	150,710	246,752	90,186	184,328	46,316	44,398	45,730	63,052	66,203	66,640	52,825	54,768	56,783
CAPITAL OUTLAY														
Road Construction		138,519	175,000		125,000	5,000								
Road Decommissioning			95,000	68,218	50,000									
TOTAL CAPITAL OUTLAY	0	138,519	270,000	68,218	175,000	5,000	0	0	0	0	0	0	0	0
INTERFUND TRANSFERS														
Transfer to General Fund (Forest Expense pre-purchase)			139,622	139,622										
Transfer to General Fund (Audit)			3,000	3,000										
Transfer to General Fund (Property Management)			3,000	3,000	3,000	3,090	3,183	3,310	3,442	3,580	3,723	3,872	4,027	4,188
TOTAL INTERFUND TRANSFERS	0	0	145,622	145,622	3,000	3,090	3,183	3,310	3,442	3,580	3,723	3,872	4,027	4,188
Hollis Expenditure						14,215	22,781	23,464	17,393					
Non-Hollis Expenditures					362,328	40,191	24,800	25,576	49,101					
TOTAL EXPENDITURES	117,684	289,229	662,374	304,026	362,328	54,406	47,581	49,040	66,494	69,783	70,363	56,698	58,795	60,971
CONTINGENCY & UNAPPROPRIATED BALANCE														
CONTINGENCY		0			60,388									
RESTRICTED BALANCE		0	77,852	77,852	77,852	63,637	40,856	17,393	0					
UNAPPROPRIATED BALANCE	229,566	390,714	168,629	213,836	157,920	198,575	181,641	162,740	119,043	(24,419)	(169,782)	(226,480)	(285,275)	(346,246)
TOTAL CONTINGENCY & BALANCES	229,566	390,714	246,481	291,688	296,160	262,212	222,498	180,133	119,043	(24,419)	(169,782)	(226,480)	(285,275)	(346,246)
TOTAL REQUIREMENTS	347,250	679,943	908,855	595,714	658,488	316,618	270,078	229,172	185,537	45,364	(99,419)	(169,782)	(226,480)	(285,275)
END BAL OVER/(UNDER) BEG BAL	229,566	161,147	(69,233)	(21,174)	82,324	43,904	23,922	(1,508)	(43,697)	(68,462)	(70,363)	18,302	16,205	14,029