



**ARCH CAPE SANITARY DISTRICT BOARD
OF COMMISSIONERS' MEETING
Thursday, November 20, 2025**

Pursuant to the notice posted, the regular monthly Board Meeting for Arch Cape Sanitary District was held in-person. Hybrid meeting was not available due to a Zoom outage.

In attendance: Tom Mattia, Mark Engberg, Doug Caffall (by phone: Casey Short), Staff: Collin Stelzig and Teri Fladstol; Public: Bob Cerelli.

Board Meeting was called to order by Tom Mattia at 5:00 pm.

Public Comments – Bob Cerelli addressed the Board with a request to continue the search for help for the Operator.

Motion by Mark Engberg to approve agenda as presented, second by Doug Caffall, motion carried.

Motion by Doug Caffall, second by Mark Engberg to approve October 16, 2025 Meeting minutes, motion carried.

Financial & Administrative Reporting -Treasurer was unable to attend due to Zoom outage; Teri Fladstol reported that reconciliation had been completed and signed by Treasurer.

Emergency Preparedness Committee request – it is in their hands and if they would like to reengage the District, they will let Tom know.

Signing Authority while President is unavailable. Motion was made by Doug Caffall regarding Signing Authority as follows: “at the request of the President, and during any period when the President is unavailable, authorize available Board Member following Policy 21-01SD to sign in place of the President, as outlined AND authorize staff to update the signature card to include Casey Short, Mark Engberg and Doug Caffall as authorized signers. Second by Mark Engberg, motion carried.

Reports: Collin Stelzig gave update that payment from OEM is still waiting on signatures (7) before we will receive final payment.

Board Comments and Reports: None

December Meeting Agenda Items: No Meeting unless necessary; Next meeting will be held January 15th at 5 pm.

Motion by Mark Engberg to adjourn the meeting, second by Doug Caffall, meeting adjourned at 5:30 pm.

Thomas Mattia, Board Chair

Attest: Teri Fladstol, Secretary