

ARCH CAPE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
Arch Cape Fire Hall 79729 Hwy 101
Thursday May 18, 2023

Following the Sanitary Meeting
To Join Meeting by Video Link:

<https://us02web.zoom.us/j/87369759588>

Join by Telephone: 1-669-900-6833

Meeting ID: 873 6975 9588

- | | |
|---|----------------------------------|
| I. Call to Order | Heather Newman, Vice President |
| II. Public Comments | Heather |
| III. Agenda Approval | Heather |
| IV. Consent Agenda (Action) | Heather |
| A. Approve Minutes – April 20th Regular Meeting | Heather |
| B. Accept April Budget and Finance Reports | Heather |
| C. Authorize Payment of Accounts | Heather |
| D. Accept Correspondence Requiring No Action | Heather |
| V. Old Business | |
| A. Facilities rehabilitation (updates) | Matt, District Manager |
| B. Website and email (account changes update) | Heather, Vice President |
| VI. New Business | |
| A. Long Range Financial Plan (information) | Heather |
| B. Budget Adoption (action) | Heather |
| C. Acknowledgement of Elections Results/new directors | Heather |
| VII. Reports (Information) | |
| A. Accounts Receivable Report | Teri Fladstol, Jigsaw Consulting |
| B. Staff Report and Correspondence for Action | Matt |
| C. Board Members' Comments and Reports | Heather |
| VIII. June Agenda Items (Information) | Heather |
| IX. Public Comments | Heather |
| XI. Adjourn | Heather |

Arch Cape Sanitary District

Balance Sheet

April 30, 2023

ASSETS

Checking/Savings	
1000 · #1218 General Fund Checking	\$ 52,084.71
1100 · Local Government Pool	\$ 370,104.69
Total Checking/Savings	<u>\$ 422,189.40</u>
Total Current Assets	<u>\$ 422,189.40</u>
TOTAL ASSETS	<u>\$ 422,189.40</u>

LIABILITIES & EQUITY

Current Liabilities	\$ -
Total Liabilities	<u>\$ -</u>
Equity	
3000 · Opening Balance Equity	<u>\$ 271,136.46</u>
3200 · Retained Earnings	<u>\$ 50,012.08</u>
Net Income	<u>\$ 101,040.86</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 422,189.40</u>

Arch Cape Sanitary District
Check Detail
April 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	EFT	04/03/2023	Spectrum Business		1000 · #1218 Gener...		0.00
TOTAL						0.00	0.00
Check	EFT	04/11/2023	1st Security Bank		1000 · #1218 Gener...		-815.39
				4605 · Debt Service		-81.00	81.00
				4600 · Sanitary Use...		-711.00	711.00
				4604 · Overage/Exc...		-23.39	23.39
TOTAL						-815.39	815.39
Check	EFT	04/24/2023	Microsoft		1000 · #1218 Gener...		-8.25
				6105 · Dues & Taxes		-8.25	8.25
TOTAL						-8.25	8.25
Check	EFT	04/24/2023	Google		1000 · #1218 Gener...		-1.99
				6200 · Maintenance		-1.99	1.99
TOTAL						-1.99	1.99
Bill Pmt -Check	9038	04/06/2023	Aerzen USA Corp.		1000 · #1218 Gener...		-2,448.32
Bill	SEO-...	04/05/2023		6200 · Maintenance		-2,448.32	2,448.32
TOTAL						-2,448.32	2,448.32
Bill Pmt -Check	9039	04/06/2023	Cascade Columbia...		1000 · #1218 Gener...		-1,293.27
Bill		04/06/2023		6201 · Chemicals		-1,293.27	1,293.27
TOTAL						-1,293.27	1,293.27
Bill Pmt -Check	9040	04/06/2023	North Central Lab		1000 · #1218 Gener...		-64.27
Bill	485191	04/05/2023		6200 · Maintenance		-64.27	64.27
TOTAL						-64.27	64.27
Bill Pmt -Check	9041	04/06/2023	Pacific Power		1000 · #1218 Gener...		-6,609.62
Bill	92209...	04/06/2023		6110 · Utilities		-5,582.45	5,582.45
Bill	89152...	04/06/2023		6110 · Utilities		-188.20	188.20
Bill	92828...	04/06/2023		6110 · Utilities		-28.32	28.32
Bill	92229...	04/06/2023		6110 · Utilities		-687.06	687.06
Bill	87613...	04/06/2023		6110 · Utilities		-123.59	123.59
TOTAL						-6,609.62	6,609.62
Bill Pmt -Check	9042	04/06/2023	Recology Western ...		1000 · #1218 Gener...		-92.23
Bill		04/06/2023		6110 · Utilities		-92.23	92.23
TOTAL						-92.23	92.23

Arch Cape Sanitary District
Check Detail
April 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	9043	04/20/2023	Curran McLeod		1000 · #1218 Gener...		-3,458.30
Bill	Invoic...	04/12/2023			6106 · Professional ...	-2,155.00	2,155.00
Bill	Invoic...	04/12/2023			6106 · Professional ...	-1,303.30	1,303.30
TOTAL						-3,458.30	3,458.30
Bill Pmt -Check	9044	04/20/2023	Eds Septic		1000 · #1218 Gener...		-2,625.00
Bill	Job41...	04/20/2023			6200 · Maintenance	-2,625.00	2,625.00
TOTAL						-2,625.00	2,625.00
Bill Pmt -Check	9045	04/20/2023	USA BlueBook		1000 · #1218 Gener...		-606.82
Bill	313351	04/20/2023			6200 · Maintenance	-606.82	606.82
TOTAL						-606.82	606.82

HISTORICAL DATA					2023-2024 FISCAL YEAR			
ACTUAL	ACTUAL	ADOPTED	EOY PROJ		PROPOSED	RECOMMEND	RECOMMEND	ADOPTED
YR: 20-21	YR: 21-22	YR: 22-23	YR: 22-23		Version 1	Version 2	Version 3	
94,484	160,237	76,353	168,858	Undesignated Balance	150,885	187,663	187,663	
		63,697	0	Operating Reserve	0	0	0	
		6,923	6,923	USDA Loan Req. Resv	6,923	0	0	
94,484	160,237	146,973	175,781	TOTAL BEGINNING BALANCE	157,808	187,663	187,663	
306,978	311,139	328,008	327,165	User Fees [354 x \$250]	341,172	354,000	354,000	
17,310	16,155	15,000	17,423	Excess Usage Charges	15,000	15,000	17,700	
56,954	51,157	37,368	25,879	Debt Service Surcharges [354*27]	54,756	38,232	38,232	
3,225	3,375	3,750	3,750	WD Facilities Use Charges	3,750	3,750	3,750	
	12,600	7,400	7,400	T.A.G. - Facility Plan Update	0	0	0	
1,335	9	4,000	10	Interest	0	0	0	
0	0	0	0	Bond Receipts	0	0	0	
33,018	1,717	7,753	0	Miscellaneous	0	0	0	
418,820	396,152	403,279	381,627	TOTAL REVENUE	414,678	410,982	413,682	
513,304	556,389	550,252	557,408	TOTAL RESOURCES	572,486	598,645	601,345	
HISTORICAL DATA					2023-2024 FISCAL YEAR			
ACTUAL	ACTUAL	ADOPTED	EOY PROJ		PROPOSED	RECOMMEND	RECOMMEND	ADOPTED
YR: 20-21	YR: 21-22	YR: 22-23	YR: 22-23		Version 1	Version 2	Version 3	
MATERIALS & SERVICES								
141,190	150,221	150,000	117,193	Water District IGA Charges	157,500	157,500	157,500	
11,476	8,766	14,850	15,020	Liability & Property Insurance	16,100	16,100	16,100	
2,810	3,109	3,500	0	Licenses	3,500	3,500	3,500	
0	0	0	2,005	Miscellaneous	0	0	0	
78,780	94,921	100,000	100,000	Maintenance	110,400	110,400	110,400	
0	0	1,000	0	Inflow & Infiltration	2,000	2,000	2,000	
9,069	7,555	7,000	12,288	Chemicals	7,000	7,000	7,000	
920	1,381	1,200	4,193	Dues / Taxes	1,200	1,200	1,200	
5,322	14,959	5,000	5,288	Professional Services	5,000	5,000	5,000	
0	0	0	0	Emergency Sanitation	500	500	500	
9,200	9,000	10,000	10,000	Auditing	10,000	10,000	10,000	
5,458	0	5,000	5,000	Legal Services	5,000	5,000	5,000	
227	315	700	500	Notices	700	700	700	
43,184	36,070	46,000	44,365	Utilities	46,000	46,000	46,000	
307,636	326,297	344,250	315,852	Total Materials and Services	364,900	364,900	364,900	

HISTORICAL DATA								
ACTUAL	ACTUAL	ADOPTED	EOY PROJ		PROPOSED	RECOMMEND	RECOMMEND	ADOPTED
YR: 20-21	YR: 21-22	YR: 22-23	YR: 22-23		Version 1	Version 2	Version 3	
CAPITAL OUTLAY								
		7,400	7,400	T.A.G. Facility Plan Update	0	0	0	
0	0	7,400	7,400	Total Capital Outlay	0	0	0	
307,636	326,297	351,650	323,252	TOTAL OPERATING EXPENSES	364,900	364,900	364,900	
DEBT SERVICE								
15,681	15,609	7,753	7,791	QDEQ - Irrigation Site Loan - Matured 2022	0	0	0	
19,319	19,319	19,319	19,319	OECD - Facility Engineering Loan	19,319	19,319	19,319	
19,383	19,383	19,383	19,383	IFA Loan/Grant - Facility Improvement	19,383	19,383	19,383	
54,383	54,311	46,455	46,493	Total Debt Service	38,702	38,702	38,702	
INTERFUND TRANSFERS								
			0	Transfer to Capital Fund	55,000	0	0	
0	0	0	0	Total Interfund Transfers	55,000	0	0	
362,019	380,608	398,105	369,745	TOTAL GENERAL FUND EXPENDITURES	458,602	403,602	403,602	
CONTINGENCY & ENDING BALANCE								
CONTINGENCY								
0		59,716	0	CONTINGENCY	0	54,735	54,735	
UNAPPROPRIATED BALANCE								
		63,697		Operating Reserve				
		7,753		ODEQ Irrigation Site Loan #11432 Required Reserve	0			
	6,923	6,923	6,923	USDA Loan Required Reserve	6,923			
151,285	168,858	14,058	180,740	Undesignated	106,961	140,308	143,008	
151,285	175,781	92,431	187,663	TOTAL UNAPPROPRIATED BALANCE	113,884	140,308	143,008	
151,285	175,781	152,147	187,663	TOTAL CONTINGENCY & UNAPP BAL (ENDING)	113,884	195,043	197,743	
513,304	556,389	550,252	557,408	TOTAL REQUIREMENTS	572,486	598,645	601,345	

ARCH CAPE SANITARY DISTRICT
Capital Fund: 2023-2024 Fiscal Year

HISTORICAL DATA				SANITARY RESOURCES	2023-2024 FISCAL YEAR			
ACTUAL	ACTUAL	ADOPTED	EOY PROJ	CAPITAL FUND RESOURCES	PROPOSED	RECOMMEND	RECOMMEND	ADOPTED
YR: 20-21	YR: 21-22	YR: 22-23	YR: 22-23	BEGINNING BALANCE	Version 1	Version 2	Version 3	
99,046	107,587	107,414	133,903	Undesignated Balance	191,275	191,275	191,275	
99,046	107,587	107,414	133,903	TOTAL BEGINNING BALANCE	191,275	191,275	191,275	
				REVENUE				
8,541	26,316	19,124	57,372	SDC Revenue	19,698	19,698	19,698	
8,541	26,316	19,124	57,372	TOTAL REVENUE	19,698	19,698	19,698	
				Transfer from General Fund	55,000	0	0	
107,587	133,903	126,538	191,275	TOTAL RESOURCES	265,973	210,973	210,973	
HISTORICAL DATA				EXPENDITURE DESCRIPTION	2022-2023 FISCAL YEAR			
ACTUAL	ACTUAL	ADOPTED	EOY PROJ	CAPITAL FUND REQUIREMENTS	PROPOSED	RECOMMEND	ADOPTED	
YR: 20-21	YR: 21-22	YR: 22-23	YR: 22-23	CAPITAL OUTLAY	Version 1	Version 2	Version 3	
				Webb Lift Station	87,750	55,000	55,000	
0	0	0	0	Total Capital Outlay	87,750	55,000	55,000	
				CONTINGENCY				
		126,538		Contingency	178,223	155,973	155,973	
0	0	126,538	0	Total Contingency	178,223	155,973	155,973	
				UNAPPROPRIATED BALANCE				
				Undesignated				
107,587	133,903	0	191,275	Total Unappropriated Balance	0	0	0	
107,587	133,903	126,538	191,275	TOT CONTINGENCY & UNAPP BAL (ENDING)	265,973	210,973	210,973	

**ARCH CAPE SANITARY DISTRICT
SD Go Bond Debt Fund 2022-2023 Fiscal Year**

HISTORICAL DATA				SANITARY RESOURCES	2023-2024 FISCAL YEAR			
ACTUAL	ACTUAL	ADOPTED	EOY PROJ	SD GO BOND DEBT FUND	PROPOSED	RECOMMEND	RECOMMEND	ADOPTED
YR: 20-21	YR: 21-22	YR: 22-23	YR: 22-23	BEGINNING BALANCE	Version 1	Version 2	Version 3	
-6,037	-191	1,073	7,241	Undesignated Balance	15,426	15,426	15,426	
-6,037	-191	1,073	7,241	TOTAL BEGINNING BALANCE	15,426	15,426	15,426	
				REVENUE				
150,406	150,535	144,600	145,760	Bond Proceeds	144,600	144,600	144,600	
40	1,306		7,024	Bond Interest	0	0	0	
150,446	151,841	144,600	152,784	TOTAL REVENUE	144,600	144,600	144,600	
				Transfer to General Fund				
144,409	151,841	145,673	160,026	TOTAL RESOURCES	160,026	160,026	160,026	
HISTORICAL DATA				EXPENDITURE DESCRIPTION	2023-2024 FISCAL YEAR			
ACTUAL	ACTUAL	ADOPTED	ACTUALS	SD GO BOND DEBT FUND REQUIREMENTS	PROPOSED	RECOMMEND	RECOMMEND	ADOPTED
YR: 20-21	YR: 21-22	YR: 22-23	YR: 22-23	EXPENDITURES	Version 1	Version 2	Version 3	
144,600	144,600	144,600	144,600	USDA Plant Upgrade Payments	144,600	144,600	144,600	
144,600	144,600	144,600	144,600	Total Expenditures	144,600	144,600	144,600	
				CONTINGENCY				
				Contingency	0	0	0	
0	0	0	0	Total Contingency	0	0	0	
-191	7,241	1,073	15,426	UNAPPROPRIATED BALANCE				
				Undesignated	15,426	15,426	15,426	
				Total Unappropriated Balance		144,600	144,600	
144,409	151,841	145,673	160,026	TOT CONTINGENCY & UNAPP BAL (ENDING)	160,026	160,026	160,026	

**ARCH CAPE SANITARY DISTRICT
GENERAL FUND
LONG RANGE FINANCIAL PLAN**

				YEAR-END	PROJECTED									
	Act	Act	Budget	ESTIMATE	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
ASSUMPTIONS	2020-21	2021-22	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
GENERAL INFLATION	7.0%	7.0%	7.0%	7.0%	6.0%	5.0%	5.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
HOOKUPS	344	346	348	354	356	358	360	362	364	366	368	370	372	374
Change in Hookups	2	2	2	6	2	2	2	2	2	2	2	2	2	2
System Development Charge	8,747	9,360	10,015	10,716	9,849	10,341	10,859	11,293	11,745	12,214	12,703	13,211	13,739	14,289
Excess usage Charge % of User Fees	8.0%	8.0%	8.0%	5.3%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
SD Quarterly User Rates- New	253	271	270	264	277	291	306	321	337	355	373	392	412	432
Usage Charges - New	213	232	237	237	250	247	262	291	307	299	317	336	355	376
<i>Debt service surcharges</i>	40	39	33	27	27	44	44	30	30	57	57	56	56	56
Annual increase - Total	8.1%	7.1%	-0.4%	-2.6%	5.0%	5.0%	5.0%	5.0%	5.0%	5.5%	5.0%	5.0%	5.0%	5.0%
Annual increase - Usage chg. Only	8.5%	7.5%	1.8%	2.2%	5.5%	-1.0%	5.1%	9.4%	5.1%	-2.6%	5.1%	5.1%	5.1%	5.1%
	Act	Act	Budget	YEAR-END	RESOURCES									
	2020-21	2021-22	2022-23	ESTIMATE	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
BEGINNING BALANCE	94,484	160,237	146,973	175,781	187,663	197,743	192,009	193,254	224,478	266,295	180,345	206,857	146,789	54,374
REVENUE														
EARNED INCOME														
User Fees	308,414	311,139	328,008	327,165	354,000	352,118	375,284	418,943	444,742	434,637	463,498	493,953	526,086	563,002
Excess Usage Charges	17,310	16,155	15,000	17,423	17,700	17,606	18,764	20,947	22,237	21,732	23,175	24,698	26,304	28,150
Surcharge for Debt	56,954	51,157	37,368	25,879	38,232	62,702	62,702	43,383	43,383	83,383	83,383	83,383	83,383	83,383
Other	13,538	17,701	22,903	3,760	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750
TOTAL EARNED INCOME	396,216	396,152	403,279	374,227	413,682	436,176	460,500	487,024	514,112	543,502	573,806	605,783	639,524	678,286
GRANT & LOAN PROCEEDS														
Loans						320,000				550,000				
Grants	23,630			7,400		262,500								
TOTAL GRANT & LOAN PROCEEDS	23,630			7,400		582,500				550,000				
INTERFUND TRANSFERS														
Debt Service Fund	65,814													
TOTAL INTERFUND TRANSFERS	65,814													
TOTAL REVENUE	485,660	396,152	403,279	381,627	413,682	1,018,676	460,500	487,024	514,112	1,093,502	573,806	605,783	639,524	678,286
TOTAL RESOURCES	603,774	556,389	550,252	557,408	601,345	1,216,419	652,509	680,277	738,591	1,359,797	754,151	812,640	786,313	732,660

**ARCH CAPE SANITARY DISTRICT
GENERAL FUND
LONG RANGE FINANCIAL PLAN**

	Act	Act	Budget	YEAR-END ESTIMATE	REQUIREMENTS									
EXPENDITURES	2020-21	2021-22	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
OPERATING EXPENDITURES														
WD IGA CHARGES	141,190	128,506	150,000	117,193	157,500	161,437	167,895	174,611	181,595	188,859	196,413	204,270	212,441	220,938
MAINTENANCE & CHEMICALS	87,849	99,323	107,000	112,288	119,400	125,370	131,639	136,904	142,380	148,075	153,998	160,158	166,565	173,227
UTILITIES	43,184	41,283	46,000	46,000	46,000	48,300	50,715	52,744	54,853	57,047	59,329	61,703	64,171	66,737
GEN'L & ADMINISTRATIVE	35,413	37,266	41,250	38,539	42,000	44,100	46,305	48,157	50,083	52,087	54,170	56,337	58,591	60,934
MATERIALS & SERVICES	299,895	326,297	344,250	315,852	364,900	379,207	396,553	412,416	428,912	446,069	463,911	482,468	501,767	521,837
CAPITAL OUTLAY			7,400	7,400										
TOTAL OPERATING EXPENDITURES	299,895	326,297	351,650	323,252	364,900	379,207	396,553	412,416	428,912	446,069	463,911	482,468	501,767	521,837
DEBT SERVICE	54,198	54,311	46,455	46,493	38,702	62,702	62,702	43,383	43,383	83,383	83,383	83,383	83,383	83,383
INTERFUND TRANSFERS														
Transfer to Capital Fund						582,500				650,000		100,000		
TOTAL INTERFUND TRANSFERS						582,500				650,000		100,000		
TOTAL GENERAL FUND EXPENDITURES	354,093	380,608	398,105	369,745	403,602	441,910	459,256	455,799	472,295	529,452	547,295	565,851	585,150	605,221
CONTINGENCY + UNAPP. BALANCE	249,681	175,781	152,147	187,663	197,743	192,009	193,254	224,478	266,295	180,345	206,857	146,789	201,163	127,439
TOTAL REQUIREMENTS	603,774	556,389	550,252	557,408	601,345	1,216,419	652,509	680,277	738,591	1,359,797	754,151	812,640	786,313	732,660
END BAL - BEG BAL	155,197	15,544	5,174	11,882	10,080	(5,734)	1,245	31,225	41,817	(85,950)	26,512	(60,068)	54,374	73,065
RESOURCES OVER/(UNDER) REQ.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Service surcharges	40	39	33	27	27	44	44	30	30	57	57	56	56	56
ODEQ R11432 Irrigation Site Loan	12	11	5											
OECD Loan - Facil Engineering Loan	14	14	14	13	13	13	13							
IFA Loan/Grant - Facility Improvement	14	14	14	14	14	14	14	14	14	14	14	14	14	13
Business Oregon Loan #1						17	17	17	17	17	17	17	17	16
Business Oregon Loan #2										27	27	27	27	
Loans	54,383	54,311	46,493		38,702	62,702	62,702	43,383	43,383	83,383	83,383	83,383	83,383	83,383
ODEQ R11432 Irrigation Site Loan	15,681	15,609	7,791											
OECD Loan - Facil Engineering Loan	19,319	19,319	19,319	19,319	19,319	19,319	19,319							
IFA Loan/Grant - Facility Improvement	19,383	19,383	19,383	19,383	19,383	19,383	19,383	19,383	19,383	19,383	19,383	19,383	19,383	19,383
Business Oregon Facility - 1						24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Business Oregon Facility - 2										40,000	40,000	40,000	40,000	40,000
LIQUIDITY REQ'MENT: 16% OP EXP	23,992	13,052	14,066	51,720	58,384	60,673	63,449	65,986	68,626	71,371	74,226	77,195	80,283	83,494

**ARCH CAPE SANITARY DISTRICT
CAPITAL FUND
LONG RANGE FINANCIAL PLAN**

RESOURCES	Act	Act	Budget	EOYP	PROJECTED									
	2020-21	2021-22	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
BEGINNING BALANCE	99,046	107,587	107,414	133,903	191,275	155,973	213,761	164,659	131,183	153,353	351,188	249,708	248,934	148,886
REVENUE														
SDC REVENUE	8,541	26,316	19,124	57,372	19,698	20,289	20,897	21,524	22,170	22,835	23,520	24,226	24,952	25,701
TOTAL REVENUE	8,541	26,316	19,124	57,372	19,698	20,289	20,897	21,524	22,170	22,835	23,520	24,226	24,952	25,701
TRANSFER FROM GENERAL FUND						582,500				650,000		100,000		
TOTAL RESOURCES	107,587	133,903	126,538	191,275	210,973	758,761	234,659	186,183	153,353	826,188	374,708	373,934	273,886	174,587
REQUIREMENTS														
EXPENDITURES														
Webb Station Upgrade					55,000	295,000								
Screening Upgrade						250,000								
Collection System Repairs							70,000							
Scoping the Pipes								55,000						
North Pump Station										125,000	125,000			
Asbury Pump Station												125,000	125,000	
Membrane Replacement										350,000				
TOTAL EXPENDITURES					55,000	545,000	70,000	55,000		475,000	125,000	125,000	125,000	
ENDING BALANCE	107,587	133,903	126,538	191,275	155,973	213,761	164,659	131,183	153,353	351,188	249,708	248,934	148,886	174,587

**ARCH CAPE SANITARY DISTRICT
GO BOND DEBT SERVICE FUND
LONG RANGE FINANCIAL PLAN**

	Act	Act	Budget	EOYP	PROJECTED									
RESOURCES	2020-21	2021-22	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
BEGINNING BALANCE	(6,037)	(191)	1,073	7,050	15,235	15,235	15,235	15,235	15,235	15,235	15,235	15,235	15,235	15,235
TAX IMPOSED	144,600	144,600	144,600	144,600	144,600	146,000	146,000	146,000	146,000	146,000				
REVENUE														
PROPERTY TAX RECEIPTS	150,446	151,841	144,600	152,784	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600
TOTAL REVENUE	150,446	151,841	144,600	152,784	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600
TOTAL RESOURCES	144,409	151,650	145,673	159,835	159,835	159,835	159,835	159,835	159,835	159,835	159,835	159,835	159,835	159,835
EXPENDITURES														
	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600	144,600
ENDING BALANCE	(191)	7,050	1,073	15,235	15,235	15,235	15,235	15,235	15,235	15,235	15,235	15,235	15,235	15,235
TOTAL REQUIREMENTS	144,409	151,650	145,673	159,835	159,835	159,835	159,835	159,835	159,835	159,835	159,835	159,835	159,835	159,835

May 2023
Notes from the Managers Desk

1. Continuity of operations continues. Permit requirements are being met for both water and sanitary requirements.
2. We have spent the past month working continuously on all three budgets. This consumed much of our time as we rehabilitated the budgets to represent current and projected financials and projected “mechanical” itineraries more accurately than has been previously presented. I’d like to remind everyone that this encourages transparency to the rate payers and provides a path forward for the upcoming fiscal year and years beyond that. This budget and the corresponding long range financial plan, in my opinion should be adopted jointly.
3. The new water meters helped us identify the leak on Montbrecia and Pacific. The meters “talk to each other” using sound. When the values between two nearby meters exceed a certain sound threshold they notify us using a leak report and graph. If interested, please ask me for more details.
4. The LEAK: Utility Services Associates, a leak detection company was in town for Cannon Beach. Utility Services Associates and members from Cannon Beach Water team came down on a late Friday afternoon and verified that we have likely, a substantial leak at the intersection of Montbrecia and Pacific. We are on the schedule to get this dug up and repaired with Mike McEwen, Cannon Beach Water and myself in the coming weeks!
5. We hired a new Operator. Logan Alexander comes highly recommended to us from our sister city Cannon Beach. Logan has been fully vetted to the best of our abilities utilizing two interviews with myself and Mike Brown (manager CB Wastewater). In addition we called all his references and his current employer as well (spoke directly to his supervisor). Bio-Med is also performing a background check on Logan as well. Logan started Friday May 12th, 2023. The educational side of his training begins July 1st, 2023 when the new budget goes into effect and we can use our training dollars to support him into his new role (on the academics side).
6. Curt and I continue to communicate weekly. Regular check in and status update to facility rehabilitation updates are ongoing.